

2024

SHORT COURSE CALENDAR



GOLDFIELDS

| COURSE TITLE | JAN | FEB | MAR | APR | MAY | JUN | COST | DAYS |
|---|-----|-------|-------|-------|-------|-------|------------|-------|
| COMPUTER SKILLS | | | | | | | | |
| Getting Started with Microsoft Office | - | - | - | - | 24 | - | \$300.00 | 1 |
| Microsoft Excel Introduction | - | - | 18 | - | 20 | 17 | \$300.00 | 1 |
| Microsoft Excel Intermediate | - | - | 19 | - | 21 | 18 | \$300.00 | 1 |
| Microsoft Excel Advanced | - | - | - | - | 22-23 | - | \$600.00 | 2 |
| Microsoft Project Introduction/Intermediate | - | - | - | - | - | 20-21 | \$600.00 | 2 |
| Microsoft Word Intermediate | - | - | 20 | - | - | 19 | \$300.00 | 1 |
| MYOB - AccountRight Introduction/Intermediate | - | - | 21-22 | - | - | - | \$600.00 | 2 |
| Visual Basic for Excel | - | - | - | - | - | - | \$600.00 | 2 |
| SAFETY | | | | | | | | |
| PEG Feeding | EOI | EOI | EOI | EOI | EOI | EOI | \$180.00 | 3 HRS |
| Manual Handling (in a health setting) | EOI | EOI | EOI | EOI | EOI | EOI | \$180.00 | 3 HRS |
| First Aid Skill Set HLTAID011 ^ Provide First Aid HLTAID009 ^ Provide Cardiopulmonary Resuscitation HLTAID010 ^ Provide Basic Emergency Life Support | - | 22 | EOI | - | EOI | - | \$80.04 | 1 |
| Safety Health Representative Training | - | 12-16 | 11-15 | 15-19 | 13-17 | 10-14 | \$1,320.00 | 5 |
| Safety Health Representative Training - Refresher | - | 19 | - | 22 | - | 17 | \$495.00 | 1 |
| LEISURE: Taking expressions of interest for the below courses, contact us for more information. | | | | | | | | |
| Beginners Cake Decorating - 5 evening classes | EOI | EOI | EOI | EOI | EOI | EOI | \$330.00 | 5 |

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|--------------------------|---|-----|-------|-------|-----|-----|-------|-----------------|----------|
| INDUSTRY SPECIFIC | | | | | | | | | |
| RIIVEH305E [^] | Operate and Maintain a 4WD Vehicle | EOI | 22-23 | EOI | EOI | 7-8 | 11-12 | \$10.10 | 2 |
| | Mine Site Preparation (Job Ready Skill Set) | | | | | | | | |
| RIIWHS202E [^] | Enter and work in confined space | EOI | EOI | EOI | EOI | EOI | EOI | \$135.82 | 3 |
| RIIWHS204E [^] | Work safely at heights | | | | | | | | |
| MSMWHS217 [^] | Gas test atmospheres | | | | | | | | |
| | White Card Skill Set | | | | | | | | |
| CPCWHS1001 [^] | Prepare to work safely in the construction industry | EOI | EOI | 1 & 7 | EOI | 9 | 13 | \$14.78 | 1 |
| TLILIC0003 [^] | Licence to Operate a Forklift Truck | EOI | EOI | EOI | EOI | EOI | EOI | \$187.25 | 3 |
| TLILIC0005 [^] | Licence to Operate a Boom-Type Elevating Work Platform (boom length 11m or more) | EOI | EOI | EOI | EOI | EOI | EOI | \$147.09 | 2 |
| AHCMOM213 [^] | Operate and Maintain Chainsaws | EOI | EOI | EOI | EOI | EOI | EOI | \$72.20 | 2 |

RECOGNISED PRIOR LEARNING (RPL)

| | | |
|-------------------------|---|-----|
| RIIHAN311F [^] | Conduct integrated tool carrier options | POA |
| RIIMPO206D [^] | Conduct Bulk Water Truck Operations | POA |
| RIIMPO301E [^] | Conduct Hydraulic Excavator Operations | POA |
| RIIMPO302E [^] | Conduct Hydraulic Shovel Operations | POA |
| RIIMPO304E [^] | Conduct Wheel Loader Operations | POA |
| RIIMPO308F [^] | Conduct Tracked Dozer Operations | POA |

RECOGNISED PRIOR LEARNING (RPL)

| | | |
|-------------------------|--|-----|
| RIIMP0310F [^] | Conduct Grader Operations | POA |
| RIIMPO337E [^] | Conduct Articulated Haul Truck Operations | POA |
| RIIMPO338E [^] | Conduct Rigid Haul Truck Operations | POA |
| RIIMPO317F [^] | Conduct Roller Operations | POA |
| RIIMPO334E [^] | Conduct Skid Steer Loader Operations using Attachments | POA |
| RIICOM302D [^] | Communicate Workplace Information | POA |

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