



REQUEST TO ADD COURSE UNITS TO VET STUDENT LOAN

RTO 52789

- Please note that the units to be added must be for the same course as indicated on your original loan application.
- You must be under the loan cap for your course. You will be able to add new units or re-enrol in units until you reach the loan cap.
- Once you reach the loan cap you will need to pay for your tuition fees upfront as they become due or set up a payment plan.

Student ID No		Campus:	
First Name:		Surname:	
Course Code		Course Name:	
Additional Units	Select One Option <input type="checkbox"/> Please include all the units as shown in my re-enrolment to my loan. OR <input type="checkbox"/> Please only include the following units to my loan for this course until I reach the loan cap.		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	<input type="checkbox"/>		
	Student Agreement	I certify that: <input type="checkbox"/> I will not exceed the HELP borrowing limit. <i>[Higher Education Support Act 2003, section 104-20].</i> I understand that: <input type="checkbox"/> Once my loan cap is reached, I must arrange to pay the balance of my tuition fees to the College as they become due or arrange a payment plan. <i>[VET Student Loans Rules 2016, s 5(2)]</i> <input type="checkbox"/> I must complete the Commonwealth progression requirements when requested. <i>[VET Student Loans Rules 2016, s 5(2)]</i> <input type="checkbox"/> I will be required to start repaying my VETSL debt through the taxation system once my income reaches the threshold even if I do not complete my studies. <i>[Higher Education Support Act 2003, section 154-20, 25, 30].</i>	
Student Signature			Date:

OFFICE USE ONLY

Date Received			
Enrolment checked on Ci	<input type="checkbox"/>		
Fee Notice Generated	Date:	Statement of Covered Fees	Date:
Comments			
Officer			