CONTENTS

WHY STUDY WITH US? 1  CHOOSE A QUALIFICATION 12
REAL LIFE EXPERIENCES 3  GET STRAIGHT INTO IT 13
HELPING YOU SUCCEED 5  UNIVERSITY PATHWAYS 14
WHERE ARE YOU HEADING? 7  THE NEXT STEP 14
ACHIEVE REAL RESULTS 9  MAKING TRAINING AFFORDABLE 17
WHAT STUDY OPTIONS SUIT YOU? 11  FOR ALL YOUR TRAINING NEEDS | SKILL SETS & SHORT COURSES 64-68

Maritime and Logistics 18  Education and Community Services 39
Agriculture, Animals, Science and Environment 21  Engineering and Mining 45
Automotive 27  English, Languages and Foundation Studies 50
Building and Construction 29  Health, Beauty and Fitness 52
Business and Finance 33  Hospitality, Tourism and Events 57
Creative Industries 37  Information Technology, Library and Digital 62
# CAMPUSxEF

## GOLDFIELDS
- Kalgoorlie (KAL)

## MIDWEST
- Batavia Coast Maritime Institute (BCMI)
- Geraldton (GER)
- Technology Park (TP)

## GASCOYNE
- Carnarvon (CAR)
- Exmouth (Ningaloo Centre) (EXM)

## WHEATBELT
- Merredin (MER)
- Moora (MOR)
- Northam (NOR)

## STUDY MODES

<table>
<thead>
<tr>
<th>International</th>
<th>Flexible Delivery</th>
<th>Online Learning</th>
</tr>
</thead>
<tbody>
<tr>
<td>INTL</td>
<td>FD</td>
<td>OL</td>
</tr>
<tr>
<td>Apprenticeship</td>
<td>Traineeship</td>
<td>Face-to-Face</td>
</tr>
<tr>
<td>AP</td>
<td>TR</td>
<td>F2F</td>
</tr>
</tbody>
</table>

Course information and content contained in this document are correct at the time of printing. Information is subject to change without notice. Visit our website or contact us prior to enrolling for the most up-to-date information including course fees and available locations.

# Eligible for VET Student Loans  
*Course includes nationally accredited units  
*Taking expressions of interest
WHY STUDY WITH US?

Central Regional TAFE is the State Government Vocational Education and Training provider for the Midwest, Gascoyne, Goldfields and Wheatbelt regions of Western Australia. Our aim is to ensure you achieve the future you want by supporting you every step of the way.

Our experienced team are industry leaders who are passionate about passing on the knowledge and skills of their industry to others. Our staff work closely with industry partners and the community to ensure our training is current so our graduates are highly skilled and job-ready.

We understand everyone’s needs are different and offer various flexible and online training programs, perfect for those needing to combine study with work and family commitments.

No matter your age, work experience or background – TAFE has something for you! Whether you’re a school leaver, career changer or wanting to up-skill, we encourage you to come along and see where TAFE can take you. We promise to provide every opportunity for you to achieve your goals.
Industry experienced trainers dedicated to your success

Strong emphasis on consultation with industry & our community

Flexible & practical training options

Nationally recognised qualification from Certificate I through to Advanced Diploma

Large variety of short courses

Over 300 courses to choose from!

Variety of payment options including payment plans

Over 300 courses to choose from!
REAL LIFE EXPERIENCE

INDUSTRY STANDARD TRADES WORKSHOPS
Construction, carpentry, engineering, automotive, electrical, heavy plant mechanics, fitting and machining – you name it and we’ve got it! Our trades and industry workshops and simulated classrooms boast the latest industry standard equipment. Our lecturing team work closely with industry to ensure training is current and relevant so students are job ready.

HAIR, BEAUTY & MASSAGE TRAINING SALONS
Our Kalgoorlie and Geraldton campuses are home to two fully operational salons. Our students receive practical training from welcoming their clients, through to their treatment and aftercare. The salons feature state-of-the-art equipment and quality products giving students the best knowledge and experience to work in industry.

STUDENT VETERINARY CLINIC
Students work alongside industry experts to provide care for our four-legged friends as well as many other animal species. Located at the Geraldton campus the Student Veterinary Clinic with the support of local industry hosts several discounted vaccination and microchipping days where students assist veterinarians during consultations with public clients.
REAL LIFE EXPERIENCE

INTERACTIVE STUDENT LEARNING HUBS

Situated at the Kalgoorlie, Northam and Geraldton campuses the hubs are popular with both staff and students. They provide a dynamic, flexible and integrated learning environment. Features include a cafe, modern seating areas for students to work together, and access to the latest technology and WiFi.

SIMULATED WORKPLACE LEARNING

A key advantage about training at TAFE and something that our campuses specialise in, is the provision of state-of-the-art student training facilities designed to simulate real work environments. This ensures our students receive both theoretical and practical learning or real-life experience which is looked at favourably by employers and invaluable when they enter the workforce.

NURSING & AGED CARE ROOMS

Featuring hospital grade beds, SimMan patients, and the latest equipment in the industry, students are able to conduct practical training just like the real deal!

“We have noticed a difference with the students who have commenced their studies through TAFE. When they come to Hillcrest to do their practical side they’ve already achieved some knowledge, and it’s not as scary for them. They can work alongside our carers confidently and already feel like they have some experience behind them”. Beth Thompson – Residential Manager, Juniper Hillcrest, Geraldton

TRAINING RESTAURANTS

Our two student training restuarants at the Geraldton and Kalgoorlie campuses provide students with hands-on experience in the areas of commercial cookery, hospitality, events, tourism, and also students completing skill set programs such as barista training, cake decorating and more. The Zeewijk Training Restuarant in Geraldton is a multi Gold Plate Awards finalist.

BUSINESS TRAINING CENTRES

The centres are designed to look and feel like an office. Students rotate across various ‘departments’ such as reception, human resources, business, management and finance. This successful program and simulated training gives students the opportunity to experience what it is like to work with others in an organisation and get a feel for what area is most suited to their interests and skills.
HELPING YOU SUCCEED

Student Services
We want your time at Central Regional TAFE to be fun as well as rewarding. If you find yourself in need of a little extra assistance, help is at hand. Our friendly Student Service teams are located at each campus to offer a variety of support including:

- Course planning and study pathways
- Career advice and direction
- Youth support
- Fee and debt payment options advice
- Referrals to external support agencies for counselling and/or psychological support services
- Scholarship programs
- Learning difficulties support
- Induction for new students
- Tutoring support
- Mentorship
- Case management
- Student accommodation (Pepperell Village at our Geraldton Campus and Agricola at our Kalgoorlie Campus)

Disability Services
We are committed to providing the best possible opportunities for students to access the full range of training delivery and assessment services we offer. We incorporate the principles of access and equity into the way we provide all of our programs and services.

International Students
A range of support is available for our international students to help make living and studying in Australia a memorable experience. For more information on available courses visit the TAFE International WA (TIWA) website.

Aboriginal Student Support
We support our Aboriginal students in achieving their full potential, throughout their education and training journey. Aboriginal students support staff are located across our campuses and work closely with all staff to ensure the best outcomes for our students.
Jobs and Skill Centres - We can make it easier!

Located on campus the Jobs and Skills Centres are a one-stop-shop for careers, training and employment advice and assistance. Services are free and available to everyone in the community.

The local JSC team provide independent information and career guidance on a one-on-one basis and also run free workshops. They can help with resume and selection criteria preparation, interview skills, job matching and searching, assistance with job applications and more.

They also offer Aboriginal workforce development and support and work with employers in providing assistance with recruitment and tailored workforce development solutions. The centres also provide an online jobs board to link jobseekers with employers.

Services are available across the Goldfields, Wheatbelt, Midwest and Gascoyne regions. For more information pop into a campus near you, call 13 64 64 or visit: jobsandskills.wa.gov.au

Scholarship Opportunities

We have a range of scholarships across the Goldfields, Mid-West, Gascoyne and Wheatbelt regions, covering a variety of qualifications and industry areas. Our expanding scholarship program offers students the opportunity to have some or all of their training subsidised. Give us a call or check out our website for the latest scholarships on offer.

Language, Literacy & Numeracy Support

Adequate language, literacy and numeracy skills are required when studying. A range of options are available to anyone who feels they may need additional support in these areas.

Adult Migrant English Program (AMEP)

AMEP provides up to 510 hours of English language tuition to eligible migrants and humanitarian entrants to help them learn foundation English language and settlement skills to enable them to participate socially and economically in Australian society. The free Adult Migrant English Program (AMEP) is funded by the Australian Government Department of Education and Training.

Student Facilities

Get the most out of your training experience by enjoying the facilities available to you including cafes, library, student art gallery (Geraldton) and Aboriginal Learning Centre (Geraldton). Look after your well being and relax whilst on campus by visiting the hair, beauty and massage training salons or student training restaurants who are always looking for visitors and clients.

Campus Events

Enjoy the atmosphere on campus and get to know people by attending a range of events held across the year. Annual events include, Enrolment and Open Days, NAIDOC Week, Reconciliation Week, Student Graduation and Awards events, WorldSkills Competitions, VETDSS events, student BBQs and lunches and much more!

The Jobs and Skills Centre helped me look at my skills and training, and narrow down an area of work that would be best suited to me. They also helped with improving my resume and interviewing skills.

I gained confidence and understanding of what employers might be looking for, and also felt more confident that my skills are good enough.

The services provided by the JSC absolutely opened opportunities for me – I have a job now! And I have confidence in myself and my skills.

- Samantha Bell, Kalgoorlie
WHERE ARE YOU HEADING?

YOUR FUTURE. IT’S YOUR CHOICE.

There’s many ways to get to where you want to be. Choose where you want to start and then plan how to get there. We’re here to help every step of the way.

Bachelor Degree at University

Advanced Diploma

Diploma

Certificate IV

Certificate III

Certificate II

VETDSS
(Vocational Education & Training Delivered to Secondary Students)

These entry level qualifications for secondary students will help you develop basic skills and knowledge as well as prepare you for both employment and further education and training.

PAiS
(Pre-apprenticeships in Schools)

A school based traineeship / apprenticeship provides an opportunity for full-time secondary school students to begin preparing themselves for a career in the workforce. Students can work towards secondary graduation and an industry recognised qualification.
Apprenticeship or Traineeship

Apprenticeships and traineeships combine study with workplace training. You must be employed as an apprentice or a trainee before enrolling in an apprenticeship or traineeship program.

Pre-Apprenticeship

Certificate II trade qualifications are also often referred to as pre-apprenticeships. Generally there are no entry requirements or experience needed to enrol in a pre-apprenticeship course.
ACHIEVE REAL RESULTS

It can be hard and overwhelming when deciding what to study, where to study and which options will help you achieve your goals. In a time where the employment landscape is continually changing both in Australia and around the world it's important to weigh-up all of your options and look into all the options available to you.

SO WHY CHOOSE VOCATIONAL EDUCATION & TRAINING?

More and more research into further education is proving that a TAFE qualification provides better job prospects and monetary outcomes for graduates than University. Check out some of these facts and stats:

- MORE THAN HALF OF ALL NEW JOBS PROJECTED TO BE CREATED BY 2022 WILL BE ACHIEVABLE WITH A VET QUALIFICATION.
  LABOUR MARKET INFORMATION PORTAL 2017

- 9 OUT OF 10 JOBS OF THE FUTURE WILL REQUIRE VET QUALIFICATION.
  SKILLING AUSTRALIA; PERCEPTIONS ARE NOT REALITY, 2017

- VET IS A MORE COST EFFECTIVE TRAINING OPTION FOR BOTH BUSINESSES AND INDIVIDUALS.
  NICHOLAS WYMAN CEO, SKILLING AUSTRALIA FOUNDATION - SKILLING AUSTRALIA; PERCEPTIONS ARE NOT REALITY, 2017

- VET GRADUATES EARN WAGES COMPARABLE TO, IF NOT EXCEEDING THAT OF UNIVERSITY GRADUATES.
  SKILLING AUSTRALIA; PERCEPTIONS ARE NOT REALITY, 2017

CENTRAL REGIONAL TAFE
IN 2017, 85.4% OF GRADUATES WERE EMPLOYED OR ENROLLED IN FURTHER STUDY AFTER TRAINING.

WHEN COMPARED WITH EMPLOYMENT OUTCOMES FOR UNIVERSITY GRADUATES, VET CONTINUES TO PRODUCE SUPERIOR RESULTS, AND HAS PROVEN ITSELF TO BE A MORE FLEXIBLE, ACCESSIBLE AND ADAPTABLE PLATFORM FOR EDUCATING AND SKILLING AUSTRALIANS THAN UNIVERSITY EDUCATION.

NICHOLAS WYMAN CEO, SKILLING AUSTRALIA FOUNDATION - SKILLING AUSTRALIA; PERCEPTIONS ARE NOT REALITY, 2017

“LIFELONG LEARNING IS NEVER TRUER THAN NOW. YOU’LL HAVE TO RETURN TO LEARN NEW THINGS AS THE WORLD CHANGES, BECAUSE THE JOBS WILL CHANGE NOW BUT THE JOBS WILL KEEP ON CHANGING AND I THINK VOCATIONAL LEARNING HAS THE FASTEST WAY TO ADJUST TO THAT”.

“WE HAVE TO RETURN TO GIVING PEOPLE BOTH PRACTICAL AND THEORETICAL EXPERIENCE”.

VET COURSES HAVE ADAPTED MORE READILY TO CHANGING WORKFORCE NEEDS.

VET IS A TIMELY SOLUTION IN A RAPIDLY CHANGING EMPLOYMENT ENVIRONMENT, THE SPEED, VALUE AND SKILLS THAT VET PROVIDES ARE THE SOLUTION TO TODAY’S GROWING NEEDS.

FASHION STUDENT OUTCOMES, NCVER, 2018

MANY STUDENTS ENTERING UNIVERSITY ARE LEAVING IN A WORSE FINANCIAL STATE THAN WHEN THEY STARTED AND WITH LOW EMPLOYMENT OUTCOMES.

PERCEPTIONS ARE NOT REALITY, 2017

NICOLETTE BARNARD, HEAD OF HUMAN RESOURCES AT SIEMENS, AS A PANELLIST FOR THE CAREERS COUNCIL OF AUSTRALIA WORK 2030 PROJECT.
WHAT STUDY OPTION SUITS YOU

FULL & PART-TIME
Consisting of face-to-face delivery. Classes are scheduled during the day as well as evenings. We understand you may have personal commitments; therefore some of our courses are offered part-time, giving you the option to study full or part-time.

FLEXIBLE DELIVERY & ONLINE LEARNING
CRTAFE online training options are flexible and self-paced using some of the most innovative online tools available for many courses. Flexible and online learning enables students to study at their own pace with access to a lecturer; beneficial for those wanting to combine work and study. These study options may include some class time for tutorials or practical components.

OPEN LEARNING
Open Learning study offers you the best of both worlds! It is a mixture of off-campus study as well as class times available. Courses provide the opportunity to gain a qualification with minimal class time. Intensive courses combine class time and flexible learning. Students generally attend class for a week block and are required to complete course work in their own time and submit assignments/projects.

APPRENTICESHIP & TRAINEESHIP
An apprenticeship is a full time employment based training program usually lasting 3-4 years. It combines on-the-job learning and scheduled training with a registered training provider such as Central Regional TAFE.

A Traineeship is a full time employment based training program usually lasting 12 months or more.

RECOGNITION OF PRIOR LEARNING (RPL)
Recognition of Prior Learning (RPL) is a form of assessment that acknowledges your formal and informal learning gained through:

- Previous training and education
- Past and current work experience
- Life experience

The RPL process will involve validation of your existing skills and knowledge. Through this process you will be able to obtain credits in a course and, in some cases, a full qualification.

The assessment can take place by using a range of evidence such as existing academic records, proof of training course/workshop attendance, written support by previous employers and by viewing procedures and processes undertaken in your workplace.

RPL is available to students by contacting the relevant training area for further information. Your assessor will explain what you will need to provide in order to evidence your skills and knowledge. Additional training is provided if you are unable to complete a full qualification through RPL.
CHOOSE A QUALIFICATION

Whether you are looking for employment, seeking a career change, leaving school or chasing a promotion, Central Regional TAFE can open the door to your future with quality, flexible training, so you are job ready.

DIPLOMA & ADVANCED DIPLOMA
These higher level qualifications will give you more specialised skills and knowledge of greater complexity where you are able to appraise, synthesise, manage and evaluate workplace situations. Graduates at this level will have the ability to undertake highly skilled work. Both qualifications can be a pathway to University and can give you credit towards a Bachelor Degree. Duration of qualifications will vary for each course.

CERTIFICATE IV
At this level you will learn supervisory and advanced technical skills which may build on skills already acquired in the workplace or obtained in a Certificate III. A Certificate IV can lead directly to higher level qualifications or be a pathway to University.

CERTIFICATE III
At this level you will gain broad theoretical and practical knowledge in your chosen industry, preparing you to take on added responsibility. Certificate III courses can often be completed as part of an apprenticeship or traineeship.

CERTIFICATE I & II
These entry level qualifications will help you develop basic skills and knowledge and prepare you for both employment and further education and training.

VOCATIONAL EDUCATION AND TRAINING DELIVERED TO SECONDARY STUDENTS (VETDSS)
These entry level qualifications will help you develop basic skills and knowledge as well as prepare you for both employment and further education and training.

SCHOOL BASED TRAINEESHIP OR APPRENTICESHIP
A school based traineeship / apprenticeship provides an opportunity for full-time secondary school students to begin preparing themselves for a career in the workforce. Students can work towards secondary graduation and an industry recognised qualification.

APPRENTICESHIPS & TRAINEESHIPS
Apprenticeships and Traineeships combine study with workplace training. You must be employed as an apprentice or a trainee before enrolling in an apprenticeship or traineeship program.

SKILL SETS
Are courses which provide certification (nationally accredited) for a specific workplace skill and usually contain one or more units of competency. When you complete a skill set course, you receive a statement of attainment. In some cases this may give you credit towards completing a higher qualification with further study.

SHORT COURSES
Are courses which help you start higher education and prepare to work with confidence. These courses can help to advance existing skills or learn something completely new. They can be accredited or non-accredited and take minimal hours to complete.
GET STRAIGHT INTO IT

GAIN AN ADVANTAGE

PRE-APPRENTICESHIPS
A Pre-apprenticeship enables you to experience what it’s like to work in a trade before you make a commitment to continuing in that employment field or gaining an apprenticeship. If you go on to an apprenticeship, the off-the-job training component of your apprenticeship training may be reduced. Completion of a pre-apprenticeship entitles you to a Certificate II qualification. Pre-apprenticeships are full time training courses and although you do not get paid during the course, work placement opportunities do form part of your training. Generally there are no entry requirements or experience needed to enrol in a pre-apprenticeship course.

Pre-Apprenticeship benefits:
• Gain an insight and understanding of your chosen trade career
• Basic trade skills
• An increased chance of employment as an apprentice (most employers are more inclined to take on new apprentices who already have industry knowledge and experience)
• Complete trade qualification faster (completion of a Pre-apprenticeship may make you eligible to have your apprenticeship length reduced)

EARN WHILE YOU LEARN

APPRENTICESHIPS & TRAINEESHIPS
Apprenticeships and Traineeships combine training with work, so that you can earn while you learn. CRTAFE provides the formal training needed to gain the qualification in your chosen employment field. You would be required to enter into a formal training contract with an employer to learn practical skills on the job in conjunction with time spent training at TAFE. We work closely with industry, community and government to develop programs that meet workplace needs. The best thing about apprenticeships and traineeships is that you get practical, on-the-job experience whilst working towards a nationally recognised qualification.

Apprenticeship & Traineeship benefits:
• Get paid while you learn
• Obtain a nationally recognised qualification
• When qualified you can look forward to
  - Higher pay
  - Job opportunities
  - Skills and qualifications for further education and training
Are you interested in further study including University? A Diploma qualification from Central Regional TAFE enables you to enrol in a University Degree regardless of your age or high school results. We have articulation arrangements in place with leading Universities in Australia, including Curtin University and Geraldton Universities Centre, enabling students who have achieved their Diploma qualification to gain guaranteed credits into a related Bachelor’s Degree at select Universities. Having a Central Regional TAFE Diploma and a University Degree will equip you with the best of both worlds for future employment opportunities.

Why consider a University pathway?

• It will allow you to gain credit for study you have already completed
• You can reduce the length of your study time
• You can potentially save thousands in University tuition fees

For the most up-to-date information on what courses can lead to a University Degree, check out our website or contact the admissions team at your preferred University.
THE NEXT STEP

You’ve decided to take the next step and open the door to a world of new opportunities by enrolling with us at CRTAFE. The following information will help you get started:

ENTRANCE REQUIREMENTS

Each course offered at CRTAFE has its own minimum entry requirements. These will either be a lower level qualification or demonstrated numeracy and literacy skill levels. More information can be found on our website.

Although many CRTAFE courses do have minimum entry requirements, there are many ways to gain entry into your chosen course; our client services team can help you further with your options.

Unique Student Identifier

The Australian Government requires all students who are enrolling or re-enrolling in nationally recognised training to register for a Unique Student Identifier (USI). The USI reference number is made up of numbers and letters that will allow your USI account to be linked with the National Vocational Education and Training (VET) Data Collection enabling you to see all of your training results (from 2015) from providers including all completed training units and qualifications. The USI is available online and at no cost to you.

HOW TO ENROL?

Enrolling is as easy as a couple of steps.
Find a course you want to study

Visit the apply & enrol page on our website

If needed visit your nearest campus and talk to our client services team or call 1800 672 700

Your on the way to your dream career!
MAKING TRAINING AFFORDABLE

FEES & PAYMENT OPTIONS

Don’t let finances worry you. We offer a variety of payment solutions and can find the best option for you. This ensures students can enjoy their training experience at TAFE. There is no reason to put your future on hold so get started today!

Course Fees

Fees vary for each course and are based on the number of hours within each unit of that course. Resources and materials are not included in tuition fees and will incur an additional cost. If you have an eligible and valid concession card, the course fees are charged at a reduced rate. No fees apply for Vocational Education and Training Delivered to Secondary Students (VETDSS).

Course Fee Repayment Options

CRTAFE endeavours to make training accessible by offering various payment options to assist students in meeting their repayment obligations including instalment plans. These include:

• Payment Plans (including direct debit)
• Centrepay
• VET Student Loans
• Concessions
• Direct Debit

For more information about CRTAFE’s payment options please visit our website.

Vocational Education & Training (VET) Student Loans

VET Student Loans is a loan scheme that helps eligible VET students pay their course fees for eligible VET qualifications at the following levels:

• Diploma
• Advanced Diploma

More information can be found on the Australian Government website: education.gov.au/vet-student-loans or the VET Student Loans page on our website.
MARITIME & LOGISTICS
MARITIME

Our Batavia Coast Maritime Institute (BCMI) campus is a state of the art training, research and development facility located on the oceanfront of the picturesque Separation Point in Geraldton. BCMI provides world-class training specialising in the areas of aquaculture, fishing operations, coastal and marine environmental science, marine tourism, maritime operations and marine engine driving.

It provides a realistic and hands-on training experience for those interested in having a career in a range of maritime-related fields including; commercial fishing, marine, tourism, aquaculture, deck cadet and ship’s captain.

**COURSES**

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Title</th>
<th>Location &amp; Study Mode</th>
</tr>
</thead>
<tbody>
<tr>
<td>SFI20119</td>
<td>Certificate II in Aquaculture</td>
<td>BCMI INTL, TR, VETDSS, F2F</td>
</tr>
<tr>
<td>SFI30119</td>
<td>Certificate III in Aquaculture</td>
<td>BCMI INTL, TR, F2F</td>
</tr>
<tr>
<td>SFI50119</td>
<td>Diploma in Aquaculture#</td>
<td>BCMI INTL, TR, F2F</td>
</tr>
<tr>
<td>SFI20219</td>
<td>Certificate II in Fishing Operations</td>
<td>BCMI INTL, TR, VETDSS, F2F</td>
</tr>
<tr>
<td>SFI30219</td>
<td>Certificate III in Fishing Operations</td>
<td>BCMI INTL, TR, VETDSS, F2F</td>
</tr>
<tr>
<td>MAR10418</td>
<td>Certificate I in Maritime Operations (Coxswain Grade 2 Near Coastal)</td>
<td>BCMI FD, F2F</td>
</tr>
<tr>
<td>MAR20318</td>
<td>Certificate II in Maritime Operations (Coxswain Grade 1 Near Coastal)</td>
<td>BCMI FD, F2F</td>
</tr>
<tr>
<td>MAR30818</td>
<td>Certificate III in Maritime Operations (Marine Engine Driver Grade 2 Near Coastal)</td>
<td>BCMI FD, F2F</td>
</tr>
<tr>
<td>MAR30918</td>
<td>Certificate III in Maritime Operations (Master Up To 24 Metres Near Coastal)</td>
<td>BCMI FD, F2F</td>
</tr>
<tr>
<td>MAR40618</td>
<td>Certificate IV in Maritime Operations (Master Up To 35 Metres Near Coastal)</td>
<td>BCMI FD, F2F</td>
</tr>
<tr>
<td>MAR40518</td>
<td>Certificate IV in Maritime Operations (Marine Engine Driver Grade 1 Near Coastal)</td>
<td>BCMI FD, F2F</td>
</tr>
</tbody>
</table>

**CAREER OPPORTUNITIES**

- Farm Hand
- General Hand
- Shop Hand
- Feeder
- Pond Worker
- Farm Labourer
- Hatchery or Nursery Assistant
- Autonomous Farm Attendant
- Junior Technician
- Leading Hand
- Senior Shop Hand
- Shift or Team Leader
- Supervisor
- Work Foreman
- Owner/Manager
- Farm Manager
- Hatchery Manager
- Production Manager
- Quality Manager
- Compliance Manager
- Marketing Manager
- New Technology/Automation Specialist
- Fisher
- General Deckhand
- Senior Deckhand
- Coxswain
- Coxswain Grade 1
- Chief Engineer (Marine Engine Driver Grade 2 Near Coastal)
- Master (of vessels up to 24 metres)
- Ship’s Mate or Master
- Marine Engineer Driver Grade 1

**BREAKING NEWS**

Student’s and staff at our award-winning Batavia Coast Maritime Institute in an Australian first for marine ornamentals aquaculture, have successfully spawned and cultured a rare Australian coral reef fish species.

This is the first time in the world that a large volume of the species has successfully been brought to market size.
LOGISTICS

If you thrive in a fast paced environment, are organised and have a high attention to detail then a career in warehousing and logistics may interest you!

We offer recognition of prior learning (RPL) where your existing knowledge and skills in warehousing and logistics operations are assessed as a way to gain a formal qualification or credit towards a qualification.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>TL131216 Certificate III in Driving Operations</td>
<td>GER VARIOUS REGIONAL RPL ONLY</td>
</tr>
</tbody>
</table>

Several short courses and skill sets also offered - refer to page 68.

CAREER OPPORTUNITIES

» Agitator Driver
» Bus Driver
» Dangerous Goods Driver
» Heavy Freight Driver
» Refrigerated Vehicle Driver
» Tip Truck Driver

DID YOU KNOW?

$1317 - $1586
MEDIAN WEEKLY PAY

* FOR FULL-TIME NON-MANAGERIAL EMPLOYEES PAID AT THE ADULT RATE. BEFORE TAX, INCLUDING AMOUNTS SALARY SACRIFICED. JOBOUTLOOK.GOV.AU

PROJECTED TO GROW BY 4.3% OVER THE NEXT FIVE YEARS

648,700
EMPLOYED AT NOVEMBER 2018

AUSTRALIAN JOBS 2019
AGRICULTURE, ANIMALS SCIENCE AND ENVIRONMENT
ANIMAL STUDIES

Do you have a passion for animals? Would you like to work with our furry and feathered friends? Our training will enable you to work with a range of animals in a variety of animal care workplaces. You will learn to provide care functions, including basic animal nutrition, animal health care, retail service procedures, work health and safety, animal ethics and handling and transporting animals.

COURSES LOCATION & STUDY MODE

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACM20117 Certificate II in Animal Studies</td>
<td>GER TR, VETDSS, F2F</td>
</tr>
<tr>
<td>ACM30117 Certificate III in Animal Studies</td>
<td>GER F2F</td>
</tr>
<tr>
<td>ACMSS00007 Skill Set Microchip Implantation for Dogs and Cats</td>
<td>NOR F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Animal Care Attendant
» Animal Shelter Attendant
» Kennel Hand
» Cattery Attendant

» Pet Shop Attendant
» Assistant Dog Groomer
» Animal Care Receptionist and Support Officer
» Animal Control and Regulation Assistant

» Animal Health Officer in Indigenous Communities
» Animal Shelter Assistant
» Assistant Animal Welfare Officer

VETERINARY NURSING

Veterinary nursing is a rewarding and challenging career. Veterinary nurses are a valuable and essential part of the veterinary healthcare team. They provide expert nursing care for sick or injured animals. Veterinary nurses also play a large role in educating pet owners in how to care for their pets.

Skills to become a Veterinary nurse include good communication, empathy, adaptability, and a commitment to increasing your knowledge. Our practical training ensures students graduate ready to enter and actively contribute to their workplace. You will learn the specialised skills needed to care for sick or injured animals and to assist with examination, diagnosis, treatment and surgery.

COURSES LOCATION & STUDY MODE

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ACM40412 Certificate IV in Veterinary Nursing</td>
<td>GER F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Equine Dental Service Provider
» Veterinary Nurse

» Veterinary Nurse (Equine)
AGRICULTURE

If you’re looking for a career in Agriculture we have you covered! Our industry relevant training will give you the practical skills and knowledge to become a competent farmer or leading hand, overseeing and managing a farm or pastoral system. Our highly qualified, experienced and award-winning lecturers provide on-farm training and assessment as well as formal recognition of your work skills. Your training will be hands-on in the field, taking part in projects and forming relationships with industry partners.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHC20116 Certificate II in Agriculture</td>
<td>BCMI TR</td>
</tr>
<tr>
<td>AHC30116 Certificate III in Agriculture</td>
<td>BCMI TR</td>
</tr>
<tr>
<td>AHC40116 Certificate IV in Agriculture</td>
<td>MER FD, TR</td>
</tr>
<tr>
<td>AHC50116 Diploma in Agriculture*</td>
<td>MER FD</td>
</tr>
<tr>
<td>AHC30416 Certificate III in Pork Production</td>
<td>MER FD</td>
</tr>
<tr>
<td>AHC21216 Certificate II in Rural Operations</td>
<td>GER FD, TR, F2F</td>
</tr>
<tr>
<td>AHC32716 Certificate III in Rural Merchandising (RPL)</td>
<td>GER</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

- Agribusiness Administrator
- Assistant Animal Attendant
- Assistant Stockperson
- Assistant Farm or Station hand
- Farm or Station hand
- Farm or Station Worker
- Livestock Transport Driver
- Farm Team Leader
- Farm Production Manager
- Production Unit Manager
- Agronomist
- Station/Property Manager
- Piggery Attendant
- Stockperson
- Various Opportunities
- Rural Merchandiser
- Rural Sales Assistant
HORTICULTURE

Whether you’re starting your career in horticulture, already have experience and would like formal recognition of your skills or perhaps looking to take on a management position in the industry, we have the training you need. Gain the practical skills and knowledge to undertake a broad range of tasks in gardening, nursery work and landscaping, plus parks and gardens and turf management. Develop skills in the fields of natural resource management, land management, mine site rehabilitation, developing and leading teams to implement conservation and land management strategies and more.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHC20416 Certificate II in Horticulture</td>
<td>KAL FD, TR, VETDSS, F2F</td>
</tr>
<tr>
<td>AHC30716 Certificate III in Horticulture</td>
<td>KAL FD, TR, F2F</td>
</tr>
<tr>
<td>AHC40416 Certificate IV in Horticulture</td>
<td>KAL FD, TR, F2F</td>
</tr>
<tr>
<td>AHC31016 Certificate III in Parks and Gardens</td>
<td>KAL FD, AP, F2F</td>
</tr>
<tr>
<td>AHC31316 Certificate III in Sports Turf Management</td>
<td>KAL FD, AP, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Horticulture Assistant
» Beekeeper
» Floriculture Tradesperson

» Horticulturalist
» Horticulture Team Leader
» Landscape Gardener

» Parks and Gardens
» Tradesperson
» Greenkeeper

DID YOU KNOW?

83.7%

OF AGRICULTURE AND ENVIRONMENTAL STUDIES VET GRADUATES ARE EMPLOYED 6 MONTHS AFTER TRAINING.

$1084

MEDIAN WEEKLY PAY FOR GARDEN AND NURSERY LABOURERS

* FOR FULL-TIME NON-MANAGERIAL EMPLOYEES PAID AT THE ADULT RATE, BEFORE TAX, INCLUDING AMOUNTS SALARY SACRIFICED. JOBOUTLOOK.GOV.AU
CONSERVATION AND LAND MANAGEMENT

Are you passionate about the environment and preserving it? A career in conservation offers great job satisfaction and a rewarding career for those who appreciate nature and love being outdoors.

Areas of focus include resource management, land management, mine site rehabilitation, with areas of specialisation in Aboriginal land management, weed management, vertebrate pest management, parks and wildlife management, conservation earthworks and natural area restoration.

COURSES

- AHC10116 Certificate I Conservation and Land Management (KAL, F2F, FD, BCMI, AP, CAR, F2F, EXM)
- AHC40916 Certificate IV in Conservation and Land Management (KAL, FD, TR, BCMI, FD, TR, F2F)
- AHC51116 Diploma of Conservation and Land Management (BCMI, OL, FD, TR, F2F)

CAREER OPPORTUNITIES

- Conservation Worker - Land Management
- Conservation Worker - Parks & Wildlife
- Earthworks Conservation Worker
- Earthworks Conservation Technician
- Land Rehabilitation Worker
- National Parks Ranger
- National Parks Worker - Revegetation Worker
- Senior Conservation Worker
- Community Project Coordinator (Land Care)
- Senior Park Ranger
ENVIRONMENTAL SCIENCE

You will learn how to assess the impact of human activity on the global environment and develop scientific, risk-based, solutions to help secure sustainable, natural and managed systems. You will build an underlying knowledge of plant and animal identification, environmental chemistry and geology.

Our training is practical and hands-on providing opportunities to work alongside our industry partners and community based organisations in the field of conservation, and ensure sustainable landscapes.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSS40218 Certificate IV in Environmental Monitoring and Technology</td>
<td>GER INTL, FD, TR, F2F</td>
</tr>
<tr>
<td>MSS50218 Diploma of Environmental Monitoring and Technology#</td>
<td>GER INTL, FD, TR, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Environmental Technical Officer

LABORATORY OPERATIONS

Laboratory specialists are in high demand around the world. Studying laboratory operations can lead to work in a range of dynamic industries including biomedical, pharmaceuticals, mining, agriculture, petroleum, pathology, environmental, forensics, food, chemical or cosmetic. Whether you choose to focus on biotechnology or medical science, there is an exciting career ahead for graduates.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MSL20118 Certificate II in Sampling And Measurement</td>
<td>GER FD, TR</td>
</tr>
<tr>
<td>MSL30118 Certificate III in Laboratory Skills</td>
<td>GER TR, VETDSS, F2F</td>
</tr>
<tr>
<td>MSS40218 Certificate IV in Laboratory Techniques</td>
<td>GER INTL, FD, TR, F2F</td>
</tr>
<tr>
<td>MSS50218 Diploma of Laboratory Technology#</td>
<td>GER INTL, FD, TR, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Air Quality Sampler
» Milk Tank Driver and Sampler
» Quarry Aggregates Sampler
» Dairy Food Laboratory Assistant
» Food Laboratory Assistant
» Pathology
» Laboratory Assistant
» School Laboratory Assistant
» Technical Assistant (Construction Materials)
» Technical Assistant (Mineral Assay)
» Water Testing Laboratory Assistant
» Pathology Laboratory
» Calibration Officer
» Technical Assistant
» Food Laboratory Technical Officer
» Pathology Laboratory
» Technical Officer
AUTOMOTIVE

A career in the Automotive industry offers diverse job opportunities and stable employment. The industry employs over 300,000 people across Australia, with advancements in technology leading to a growing number of career opportunities. It is a great industry for collaboration and continual learning, with a high demand for skilled tradespeople.

Our specialised training rooms and modern equipment allows us to teach practical skills that are industry relevant.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>AUR20218 Certificate II in Automotive Air Conditioning Technology</td>
<td>KAL FD, F2F, RPL, GER FD, F2F, RPL</td>
</tr>
<tr>
<td>AUR20416 Certificate II in Automotive Electrical Technology</td>
<td>KAL FD, F2F, TR, GER TR</td>
</tr>
<tr>
<td>AUR30316 Certificate III in Automotive Electrical Technology</td>
<td>KAL AP, F2F, RPL, GER AP</td>
</tr>
<tr>
<td>AUR20516 Certificate II in Automotive Servicing Technology</td>
<td>KAL FD, TR, VETDSS, F2F, GER TR, TP TR, NOR RPL</td>
</tr>
<tr>
<td>AUR20516 Certificate II in Automotive Servicing Technology [Heavy Vehicle Servicing Pre-Apprenticeship]</td>
<td>KAL FD, TR, VETDSS, F2F, GER F2F, TP F2F</td>
</tr>
<tr>
<td>AUR30616 Certificate III in Light Vehicle Mechanical Technology</td>
<td>KAL TR, F2F, RPL, GER AP, NOR AP, MER AP, MOR AP</td>
</tr>
<tr>
<td>AUR20716 Certificate II in Automotive Vocational Preparation</td>
<td>KAL VETDSS, F2F, GER TR, CAR FD, NOR VETDSS</td>
</tr>
<tr>
<td>AUR21816 Certificate II in Automotive Steering and Suspension System Technology</td>
<td></td>
</tr>
<tr>
<td>AUR21916 Certificate II in Automotive Tyre Servicing Technology</td>
<td>KAL FD, F2F, RPL, GER TR, NOR FD, MER FD, MOR FD</td>
</tr>
<tr>
<td>AUR31016 Certificate III in Automotive Sales</td>
<td>MOR FD, TR</td>
</tr>
<tr>
<td>AUR20916 Certificate II in Automotive Body Repair Technology</td>
<td>GER TR</td>
</tr>
<tr>
<td>AUR30416 Certificate III in Agricultural Mechanical Technology</td>
<td>GER AP, NOR AP, MER AP, MOR AP</td>
</tr>
<tr>
<td>AUR31116 Certificate III in Heavy Commercial Vehicle Mechanical Technology</td>
<td>KAL AP, F2F, RPL, GER AP, NOR AP, MER AP</td>
</tr>
<tr>
<td>AUR31216 Certificate III in Mobile Plant Technology</td>
<td>KAL RPL, GER AP, NOR AP, MER AP</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Automotive Air Conditioning Serviceperson
» Automotive Electrical Component Installer
» Accessory Fitter
» Automotive Electrical Trainee/Assistant
» Automotive Air Conditioning Serviceperson

» Light Vehicle Mechanical Technician
» Automotive Light Vehicle Tyre Fitter
» Automotive Heavy Vehicle Tyre Fitter
» Automotive Agricultural Equipment Tyre Fitter

» Tyre Fitter and Repairer
» Automotive Salesperson
» Various Other Opportunities

Starting out completing a Certificate II pre-apprenticeship course led me to securing an apprenticeship and has now continued to enrolling in a second apprenticeship and becoming dual-trade qualified. It has really created opportunities.

Cameron Christie - Certificate III in Automotive Graduate, Geraldton Campus, 2019 Midwest Apprentice of the Year
BUILDING AND CONSTRUCTION
BUILDING AND CONSTRUCTION

Construction is one of the biggest industries in the Mid-West, Gascoyne, Goldfields and Wheatbelt regions of Western Australia and employs approximately 10 percent of the State’s workforce. Billions of dollars are invested in infrastructure and housing every year, resulting in a stable and diverse industry full of exciting employment opportunities.

In this industry you may carry out work in a variety of settings including high rise construction sites, residential or commercial buildings, and work on civil engineering projects. If you want to put your practical skills to good use, this could be an ideal career for you.

You’ll need an eye for detail, good hand-eye coordination, ability to work at heights, maths skills for working out measurements and the ability to follow technical plans. Our program ensures you receive industry relevant skills and knowledge including training on full scale projects.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CPC20211 Certificate II in Construction Pathways</td>
<td>KAL, F2F, GER VETDSS, F2F, NOR TR, MER TR, MOR TR</td>
</tr>
<tr>
<td>CPC20211 Certificate III in Carpentry and Joinery</td>
<td>KAL, AP, F2F, GER AP</td>
</tr>
<tr>
<td>RII20715 Certificate II in Civil Construction</td>
<td>GER FD, TR, NOR FD</td>
</tr>
<tr>
<td>RII30815 Certificate III in Civil Construction Plant Operations</td>
<td>GER RPL ONLY</td>
</tr>
<tr>
<td>CPC20112 Certificate II in Construction</td>
<td>KAL, FD, TR, F2F, GER F2F, NOR TR</td>
</tr>
<tr>
<td>RII20115 Certificate II in Resources and Infrastructure Work Preparation</td>
<td>KAL, FD, F2F, GER F2F</td>
</tr>
<tr>
<td>S2824WA Certificate II in Building and Construction (Pathway - Trades)</td>
<td>KAL, FD, TR, VETDSS, F2F, GER VETDSS, NOR VETDSS, MER VETDSS, MOR VETDSS</td>
</tr>
<tr>
<td>S2807WA Certificate I in Industrial Skills (Entry Level Training)</td>
<td>GER VETDSS, NOR VETDSS, MER VETDSS, MOR VETDSS</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Trades Assistant
» Carpenter and Joiner
» Earthmoving Plant Operator
» Builder’s Labourer
» Construction and Mining Labourers
» Construction Labourer

» Labourer

DID YOU KNOW?

ONE OF THE TOP THREE EMPLOYING INDUSTRIES IN AUSTRALIA

AUSTRALIAN JOBS 2019

PROJECTED TO GROW BY 10% OVER THE NEXT FIVE YEARS

AUSTRALIAN JOBS 2019
ELECTRICAL AND ELECTROTECHNOLOGY

Electrotechnology is a hi-tech industry that covers all aspects of electrical generation, distribution of electricity, electrical apparatus, electronic technologies, instrumentation and communication technologies.

Electricians install, maintain, repair, test and commission electrical and electronic equipment and systems for industrial, commercial and domestic purposes. They may also work on electrical transmission and distribution equipment.

It has a strong future and due to reliance on modern technology, demand for people to work in this industry has never been greater.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>UEE22011 Certificate II in Electrotechnology (Career Start)</td>
<td>KAL FD, TR, VETDSS, F2F</td>
</tr>
<tr>
<td>UEE30811 Certificate III in Electrotechnology Electrician</td>
<td>KAL FD, AP, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Split Air-conditioning and Heat Pump Installer
» Electrical Trades Assistant
» Telecommunication Trades Assistant
» Electrician

DID YOU KNOW?

$1823 MEDIAN WEEKLY PAY

IN 2018, NEARLY 1.2 MILLION PEOPLE WERE EMPLOYED IN CONSTRUCTION (IT’S ALMOST 9.5% OF ALL JOBS IN AUSTRALIA). A FURTHER 100,000 JOBS ARE PROJECTED TO BE ADDED BY 2022.

156,400 EMPLOYED AT NOVEMBER 2018
PLUMBING AND GAS

Learn how to use plumbing hand and power tools, handle and store plumbing materials and operate elevated work platforms. Areas covered in our training include drainage, gas fitting, roof plumbing, water stream and sanitary. Gas Fitters work with gas lines and gas related appliances, including hot water systems and space heating systems.

COURSES

<table>
<thead>
<tr>
<th>COURSE</th>
<th>DESCRIPTION</th>
</tr>
</thead>
<tbody>
<tr>
<td>537000WA Certificate II in Plumbing</td>
<td></td>
</tr>
<tr>
<td>CPC32413 Certificate III in Plumbing</td>
<td></td>
</tr>
</tbody>
</table>

LOCATION & STUDY MODE

<table>
<thead>
<tr>
<th>COURSE</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>537000WA Certificate II in Plumbing</td>
<td>GER VETDSS</td>
</tr>
<tr>
<td>CPC32413 Certificate III in Plumbing</td>
<td>GER AP</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Electrical or Telecommunication Trades Assistant
» Plumber
» Plumber and drainer
» Plumber and gasfitter
» Gasfitter
» Roof plumber

DID YOU KNOW?

$1894 MEDIAN WEEKLY PAY

* FOR FULL-TIME NON-MANAGERIAL EMPLOYEES PAID AT THE ADULT RATE, BEFORE TAX, INCLUDING AMOUNTS SALARY SACRIFICED. JOBOUTLOOK.GOV.AU

92,300 EMPLOYED AT NOVEMBER 2018

EMPLOYERS PREFER TAKING ON APPRENTICES WHO HAVE COMPLETED A PLUMBING PRE-APPRENTICESHIP.

AATIS PLUMBING FAST FACTS 2019

JOBOUTLOOK.GOV.AU
BUSINESS

A business qualification offers endless opportunities and opens the doors to a range of career options. You may want to work on your own business venture, up-skill to earn that next promotion or change careers all together, a qualification in business will give you the skills and training to succeed.

COURSES

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE NAME</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSB10115</td>
<td>Certificate I in Business</td>
<td>GER FD</td>
</tr>
<tr>
<td>BSB20215</td>
<td>Certificate II in Customer Engagement</td>
<td>GER TR, F2F</td>
</tr>
<tr>
<td>BSB50215</td>
<td>Diploma of Business #</td>
<td>KAL FD, F2F</td>
</tr>
<tr>
<td>BSB40515</td>
<td>Certificate IV in Business Administration</td>
<td>GER FD, TR, F2F</td>
</tr>
<tr>
<td>BSB42618</td>
<td>Certificate IV in New Small Business</td>
<td>GER F2F</td>
</tr>
<tr>
<td>BSB20115</td>
<td>Dual Qualification</td>
<td>Certificate II in Business &amp; Certificate II in Leadership</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Administration Assistant  
» Office Assistant  
» General Clerk  
» Word Processor  
» Administrator  
» Project Officer  
» Administration Manager  
» Executive Officer  
» Accounts Clerk  
» Accounts Payable Clerk  
» Junior Personal Assistant  
» Office Assistant  
» Receptionist  
» Executive Personal Assistant  
» Office Administrator  
» Small Business Manager
MANAGEMENT

Running or managing a business successfully requires skill. Good teams need good leadership. Our Management training will give you the skills to be a good manager including how to build and foster good workplace relationships, develop and implement innovation and change, put organisational plans into practice, monitor a safe workplace, recruit staff, manage staff performance, conduct inductions, manage meetings, manage administrative systems, and manage your personal work priorities and professional development.

Central Regional TAFE now offers a dual qualification in Business and Management which allows you to combine two Diplomas into one comprehensive course.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSB42015 Certificate IV in Leadership and Management</td>
<td>KAL FD, TR, F2F</td>
</tr>
<tr>
<td>BSB51918 Diploma of Leadership and Management#</td>
<td>KAL FD, F2F</td>
</tr>
<tr>
<td>BSB61015 Advanced Diploma in Leadership and Management</td>
<td>GER FD, RPL</td>
</tr>
<tr>
<td>BSB51415 Diploma of Project Management#</td>
<td>GER FD</td>
</tr>
<tr>
<td>BSB2015</td>
<td>Dual Qualification Certificate II in Business &amp; Certificate II in Leadership</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Provides Employability Skills
» Office Manager
» Leading Hand
» Sales Team Coordinator
» Team Leader
» General Manager
» Business Manager
» Sales Team Manager
» Executive Manager or Director
» Project Manager

WORK HEALTH AND SAFETY

Work, Health and Safety (WHS) is a key component of every workplace in Australia and will therefore hold significant financial rewards once qualified.

As a WHS Officer you will be required to coordinate and implement health and safety processes within an organisation. You will also provide advice to management and employees on WHS related matters. Topics covered in our training include how to identify risks and hazards, how to communicate and document risk, procedures and processes, compliance with relevant laws, implementation of emergency procedures and how to identify appropriate actions for resolving WHS issues.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSB30715 Certificate III in Work Health and Safety*</td>
<td>KAL RPL</td>
</tr>
<tr>
<td>BSB41419 Certificate IV in Work Health and Safety</td>
<td>KAL OL, FD</td>
</tr>
<tr>
<td>BSB51319 Diploma of Work Health and Safety#</td>
<td>KAL OL, FD</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Work Health and Safety Assistant
» Work Health and Safety (WHS) Systems Officer
» Work Health and Safety (WHS) Officer
I’ve learnt a lot at TAFE and I’m more confident in knowing what I want to do in the future. I like the accounting world and I want to do my Diploma and go onto do a Bachelor’s in Accounting at University. The lecturers are always really helpful and go out of their way to explain the work and assessments.

Olivia Radegonde - Certificate IV in Accounting and Bookkeeping, Certificate II-III in Business Graduate
Geraldton Campus

“FINANCE (ACCOUNTING AND BOOKKEEPING)"

If you thrive when analysing problems and enjoy working with numbers then a career in finance may interest you. Working in the Financial Services Sector will open up many avenues within banks, government departments, corporations, financial institutions and small businesses.

**COURSES**

<table>
<thead>
<tr>
<th>COURSE REF</th>
<th>COURSE TITLE</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>FNS30115</td>
<td>Certificate III in Financial Services</td>
<td>GER VETDSS, F2F</td>
</tr>
<tr>
<td>FNS30317</td>
<td>Certificate III in Accounts Administration</td>
<td>NOR FD, TR</td>
</tr>
<tr>
<td>FNS40217</td>
<td>Certificate IV in Accounting and Bookkeeping</td>
<td>KAL FD, TR</td>
</tr>
<tr>
<td>FNS50217</td>
<td>Diploma of Accounting#</td>
<td>GER F2F</td>
</tr>
</tbody>
</table>

**CAREER OPPORTUNITIES**

» Bank Customer Services Assistant
» Superannuation Assistant
» Insurance Clerk
» Trainee Trust Officer

» Accounts Clerk
» Payroll and Accounts Clerk
» Accounts Clerk
» Accounting Support Officer

» Bookkeeper
» Assistant Accountant

**DID YOU KNOW?**

$1660

MEDIAN WEEKLY PAY

* FOR FULL-TIME NON-MANAGERIAL EMPLOYEES PAID AT THE ADULT RATE, BEFORE TAX, INCLUDING AMOUNTS SALARY SACRIFICED.

448,800

EMPLOYED AT NOVEMBER 2018

PROJECTED TO GROW BY 3.2% OVER THE NEXT FIVE YEARS

AUSTRALIAN JOBS 2019

AUSTRALIAN JOBS 2019
CREATIVE INDUSTRIES

Innovate and explore your imagination through a wide range of career opportunities in a creative industry. There is a variety of fields that you can specialise in including sculpture, drawing, painting, jewellery or design.

Our celebrated visual arts program offers courses which are run by practicing artists, designers and craftspeople and the Diploma qualification can be completed as a pathway into University.

COURSES

<table>
<thead>
<tr>
<th>COURSE</th>
<th>COURSE TITLE</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>CUA20715</td>
<td>Certificate II in Visual Arts</td>
<td>GER, VETDSS, EXM FD, F2F</td>
</tr>
<tr>
<td>CUA31115</td>
<td>Certificate III in Visual Arts</td>
<td>GER, VETDSS, F2F, MOR FD</td>
</tr>
<tr>
<td>CUA41315</td>
<td>Certificate IV in Visual Arts</td>
<td>GER, F2F, MOR FD</td>
</tr>
<tr>
<td>CUA51115</td>
<td>Diploma of Visual Arts#</td>
<td>GER, F2F</td>
</tr>
<tr>
<td>CUA60715</td>
<td>Advanced Diploma of Visual Arts#</td>
<td>GER, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Ceramics Studio Worker
» Community Arts Entry Level Position
» Ceramics Studio Assistant
» Cultural Artist
» Glass Artist

» Photographer’s Assistant
» Commercial Photographer
» Printmaker
» Sculptor
» Digital Media Designer

» Sculptor
» Textile Artist, or may work in their own practice. May also consult to corporate, community and Government departments.

DID YOU KNOW?

INTERESTING FACT
ART EXHIBITIONS DRAW A BIGGER CROWD THAN FOOTY WITH AROUND 11 MILLION VISITORS ANNUALLY.
ARTFACTS.AUSTRALIA.COUNCIL.GOV.AU

PROJECTED TO GROW BY 8.7% OVER THE NEXT FIVE YEARS
AUSTRALIAN JOBS 2019

244,500
EMPLOYED AT NOVEMBER 2018
AUSTRALIAN JOBS 2019
EDUCATION AND COMMUNITY SERVICES
EARLY CHILDHOOD EDUCATION AND CARE

If you’re looking to work in the exciting and rewarding children's services industry then our nationally accredited training program is for you.

It will not only give you industry exposure and a strong theoretical and practical foundation, it will ensure you achieve the high levels of professionalism needed to excel in the childcare industry. You will develop an in-depth understanding of children and how to engage and enhance their development in a stimulating learning environment.

You will learn how to provide programs for children that are developed on their own strengths, needs and interests, how to use materials and environments to support children’s learning whilst ensuring their wellbeing, health and safety and the skills and knowledge to manage the operation of a child care centre.

The flexibility at TAFE was great because I was able to complete my studies at my own pace whilst still working. Lecturers were always very helpful. My training has lead me to owning my own family day care business.

Tracey Hunter - Early Childhood Education & Care Graduate, Northam Campus | Excellence in Family Day Care Award Winner

COURSES LOCATION & STUDY MODE

CHC30113 Certificate III in Early Childhood Education and Care | KAL FD, TR | GER OL, FD, TR, VETDSS, F2F | NOR FD, TR, VETDSS
CHC50113 Diploma in Early Childhood Education and Care# | KAL FD, TR | GER OL, INTL, FD, TR, F2F | NOR FD

CAREER OPPORTUNITIES

» Childhood Educator Assistant
» Outside School Hours Aide
» Preschool Assistant
» Childhood Education Manager
» Outside School Hours Coordinator
EDUCATION SERVICES

A career in education support is fulfilling and will challenge you as you help to support children to develop confidence, new skills and independence. Our training will enable you to assist teaching staff in schools and provide care and supervision for children with special learning and physical needs from Kindergarten through to Year 12.

You will develop skills and knowledge to provide support and assistance in an education setting. You will learn how to assist in the facilitation of learning including how to manage behaviour and implement educational strategies.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
</table>

CAREER OPPORTUNITIES

» Education Assistant
» Education Assistant (culturally diverse school)
» Indigenous Language and Culture Teaching Assistant

TRAINING AND ASSESSMENT

If you have great communication and presentation skills and have a desire to educate and assess in the workplace then a career in Training and Assessment might be for you.

This nationally recognised qualification provides you with the skills and knowledge to facilitate training and conduct assessments in a range of settings and to any number of people. You will learn how to design and develop learning programs, assessment tools, and assess competency in a workplace or vocational training setting. This qualification is a requirement to become a trainer and/or assessor in the VET sector.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>TAE40116 Certificate IV in Training and Assessment</td>
<td>KAL FD, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Enterprise Trainer and Assessor
» Registered Training Organisation Trainer and Assessor

» Aboriginal and Torres Strait Islander Education Officer
» Education Officer

» Workplace Trainer and Assessor
LOCAL GOVERNMENT

A career within Government can be rewarding and provides opportunities for continual training, development and career progression. Central Regional TAFE is one of the leading providers of Local Government training in Australia and has a focus on state-wide, national and international delivery. Local Government offers a diverse range of career choices including rangers, town planning assistants and administration officers.

Most of the Local Government qualifications can be completed as a work-based traineeship. This allows for students to be working towards a qualification while employed. Traineeships provide excellent local employment opportunities allowing councils to support young people in their career development. Traineeships provides students the opportunity to study and work in their local community.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>LGA30104 Certificate III in Local Government</td>
<td>NOR FD, TR</td>
</tr>
<tr>
<td>LGA40204 Certificate IV in Local Government Administration</td>
<td>NOR FD, TR</td>
</tr>
<tr>
<td>LGA50104 Diploma of Local Government Administration</td>
<td>NOR FD</td>
</tr>
<tr>
<td>LGA40708 Certificate IV in Local Government (Planning)</td>
<td>NOR FD, TR</td>
</tr>
<tr>
<td>LGA40504 Certificate IV in Local Government (Regulatory Services)</td>
<td>NOR FD</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

- Local Government Administration Officer
- Local Government Environmental Administrative Officer
- Local Government Rates Officer
- Assistant Project Administrator
- Project Administrator
- Assistant Human Resources Manager
- Human Resources Manager
- Local Government Business
- Administration Officer
- Local Government Community Relations Team Leader
- Local Government Electoral Officer
- Local Government Environmental Advisor
- Local Government General Administration Officer
- Local Government Land Management Officer
- Local Government Planning Officer
- Local Government Sustainable
- Land Management Officer
- Local Government Animal Control Officer
- Local Government Regulatory Officer
- Local Government Operational Works Coordinator
- Local Government Sustainable Operational Works Officer
- Local Government Operational Works Manager
TAFE was absolutely brilliant. All of my lecturers were very supportive and still are. After graduating I became a personal care worker and it’s so rewarding because I get to put a smile on my patient’s faces every day. I would highly recommend going to TAFE to others.

Bobbi Armstrong - Certificate III in Individual Support Graduate, Geraldton campus

COMMUNITY SERVICES

A career in community services is exceptionally rewarding. It can lead you to further your studies in a range of community service sectors such as child care, disability, aged care, youth work and other community support services. You will be qualified to work as a support worker or case worker who has direct contact with clients. A career within Government can be rewarding and provides opportunities for continual training, development and career progression.

DID YOU KNOW?

PROJECTED TO GROW BY 14.9% OVER THE NEXT FIVE YEARS

1,685,100 EMPLOYED AT NOVEMBER 2018

AUSTRALIAN JOBS 2019
CAREER OPPORTUNITIES

» Assistant Community Services Worker
» Migrant Support Worker
» Neighbourhood Centre Worker
» Community Health Worker
» Coordinator of Volunteers (Migrant Services)
» Coordinator of Volunteers (Services to Older People)
» Family Support Worker
» Migrant Community Worker
» Tenants Advisory Worker
» Welfare Rights Worker
» Community Development Officer

» Youth Case Worker
» Youth Housing Worker
» Youth Worker
» Counsellor
» Aged Care Activity Worker
» Care Service Team Leader
» Care Supervisor (Aged Care)
» Coordinator of Volunteers (Services to Older People)
» Disability Officer - Day Support
» Disability Support Worker
» Accommodation Support Worker

» Accommodation Support Worker (Disability)
» Disability Services Worker
» Food Services Worker (Aged Care)
» Personal Care Giver
» Respite Care Worker
» Lifestyle Support Officer
» Community Development Officer
» Senior Personal Care Assistant
» Senior Disability Worker
» Disability Team Leader

―

Being a mum of two kids, one with a disability, TAFE was really accommodating to my need to study flexibly and from home. I know I worked really hard to complete my qualification and now I am able to use what I have learnt in my work every day.

Bronwyn McKane - Certificate IV in Community Services Graduate, Northam Campus | WA 2019 Cultural Diversity Training Award Finalist, 2019 Culturally Diverse Training Student of the Year – Wheatbelt Region
ENGINEERING AND MINING
MINING

Mining is one of Western Australia’s biggest industries and offers a wide variety of career opportunities. Study pathways in mining can lead you into a career working as an operator or manager on sites such as quarries, underground or open cut metalliferous mines in a range of specialised fields.

Our Campus locations allow training in Mining to be a key area of specialisation for our TAFE. We aim to ensure our training programs are flexible to suit the needs of industry. We are one of the only training providers in Australia to deliver an Advanced Diploma of Metalliferous Mining. This qualification reflects the role of open cut or underground Metalliferous Mine Managers who perform tasks that are strategic, broad and complex. It can also lead to further industry qualifications such as a Quarry Manager Certificate and Underground Supervisor Certificate.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>RI20115 Certificates II in Resources and Infrastructure Work Preparation</td>
<td>KAL, F2F</td>
</tr>
<tr>
<td>RI30315 Certificate III in Underground Metalliferous Mining</td>
<td>KAL, FD, TR, F2F</td>
</tr>
<tr>
<td>RI60115 Advanced Diploma in Metalliferous Mining</td>
<td>KAL, FD, F2F</td>
</tr>
<tr>
<td>RI30715 Certificate III in Mine Emergency Response and Rescue</td>
<td>KAL, FD, TR, F2F</td>
</tr>
<tr>
<td>RI20215 Certificate II in Surface Extraction Operations</td>
<td>KAL, FD, TR, F2F</td>
</tr>
<tr>
<td>RI30115 Certificate III in Surface Extraction Operations</td>
<td>KAL, FD, TR, F2F</td>
</tr>
<tr>
<td>RI50115 Diploma of Surface Operations Management</td>
<td>KAL, RPL</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

- Mine Rescue Worker
- Underground Metalliferous Production Operator
- Open Cut Mine Manager
- Underground Mine Manager
- Construction Rescue Worker
- Mine Rescue Worker
- Metal Processing Plant Technician
- Quarry Plant Operator
- Mineral Processing Technician
- Quarry Mobile Plant Operator
- Deputy Quarry Manager

DID YOU KNOW?

43% OF THE MINING SECTOR WORKFORCE IS VET TRAINED

255,800 EMPLOYED AT NOVEMBER 2018

My training in mining at TAFE was well organised and my lecturer supported me all the way. I hope my qualification and plans for future professional development will lead me to study engineering and become a Mine Manager one day.

Michael Ajok – Advanced Diploma in Metalliferous Mining Graduate
Kalgoorlie Campus
Metal fabricators (boilermakers) and welders build, maintain and repair metal products and structures. Learn the skills and knowledge required to manufacture, assemble and maintain; mining structures, heavy transport and earth moving equipment, bridge building, engineering components, building structures, refineries, oil-rigs, storage vessels, shipbuilding and agricultural equipment. Duties may include fitting, assembling and joining aluminum, steel and other metals.

**COURSES**

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEM20105 Certificate II in Engineering</td>
<td>KAL TR, VETDSS, F2F, RPL</td>
</tr>
<tr>
<td>MEM20105 Certificate II in Engineering - Mechanical (Plant Mechanic Pre-Apprenticeship)</td>
<td>KAL FD, TR, VETDSS, F2F</td>
</tr>
<tr>
<td>MEM20105 Certificate II in Engineering - (Heavy Fabrication Pre-Apprenticeship)</td>
<td>KAL FD, TR, VETDSS, F2F</td>
</tr>
<tr>
<td>MEM30319 Certificate III in Engineering Fabrication Trade</td>
<td>KAL FD, AP, F2F</td>
</tr>
<tr>
<td>MEM30319 Certificate III in Fabrication Trade</td>
<td>KAL AP, F2F, RPL</td>
</tr>
</tbody>
</table>

**CAREER OPPORTUNITIES**

- Aluminium Anodising Production Worker
- Aluminium Fabrication
- Production Worker
- Die Casting (Production)
  - Foundry Worker (General Fettling)
  - Foundry Worker (General)
  - Foundry Worker (Moulding)
- Pressure Die Casting Machine Operator
- Production Sheet Metal Worker
- Production Welder (General Fabrication)
- Production Welder (Light Fabrication)
- Boilermaker
- Boilermaker/Welder
- Composites Tradesperson
- Foundry Tradesperson (Moulder)
- Pressure Welder - Engineering
- Sheetmetal Worker (First Class)
- Welder (First Class) - Engineering
- Metal Fabricator (Boilermaker)

I was a Trade Assistant and asked my employer to sign me up as an Apprentice. I’m glad I’ll have a trade to fall back on in life. The blocks at TAFE are a really good variety of theory and practical work. The welding block has helped me come a long way. The facilities are great and the training is hands-on. Lecturers are supportive and help us learn skills that we need and can use when back at work.

*Rhys Newitt - Third Year Apprentice Engineering Metal Fabrication Graduate, Kalgoorlie Campus*
ENGINEERING

Engineering is the branch of science and technology connected with the design, building and use of engines, machines and structures. It covers diverse career paths including fitters, machinists, boilermakers, sheet metal workers, and refrigeration and air-conditioning mechanics.

Start your career as a Fitter Machinist, Plant Mechanic or Boilermaker (Metal Fabrication), by enrolling in a Certificate II Pre- Apprenticeship course. It will give you an insight into the trade and completed units may give you an advantage when gaining employment as an apprentice.

Central Regional TAFE offers industry standard facilities including workshops designed to provide a practical training environment. For those looking to further develop their skills our post-trade qualifications will provide you with a diverse skill set in Engineering, enabling you to progress to a more senior position within the industry.

**COURSES**

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE NAME</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEM20413</td>
<td>Certificate II in Engineering Pathways</td>
<td>KAL FD</td>
</tr>
<tr>
<td>MEM30219</td>
<td>Certificate III in Engineering - Mechanical Trade</td>
<td>KAL AP, F2F, RPL</td>
</tr>
<tr>
<td>MEM40105</td>
<td>Certificate IV in Engineering</td>
<td>KAL TR, F2F, RPL</td>
</tr>
<tr>
<td>MEM40119</td>
<td>Certificate IV in Engineering - Instrumentation</td>
<td>KAL TR, F2F, RPL</td>
</tr>
<tr>
<td>MEM40105</td>
<td>Certificate IV in Engineering - Fluid Power</td>
<td>KAL TR, F2F, RPL</td>
</tr>
</tbody>
</table>

**CAREER OPPORTUNITIES**

- Various Opportunities
- Fitter - Metal
- Fitter and Turner
- Fluid Power Mechanic
- Maintenance Mechanic/Motor
- Mechanic
- Mechanical Fitter
- Metal Machinist (First Class) - Engineering
- Plant Mechanic
- Tool and Die Maker
- Toolmaker
- Advanced Mechanical
- Maintenance Technician
- Advanced Toolmaker
- Fluid Power Systems Technician

**DID YOU KNOW?**

Approximately 60% of technician and trades workers hold a certificate III or higher vocational qualification, with apprenticeships and traineeships providing a key training pathway for many occupations.

**AUSTRALIAN JOBS 2019**
PROCESS PLANT OPERATIONS/TECHNOLOGY

Gain practical skills and knowledge to participate in planning and managing plant shutdowns and take a lead role in the establishment of systems intended to prevent or enable responses to incidents or emergencies. Learn about safety case preparation, incident response management, plant documentation and environmental impacts of the process.

COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>RII20515 Certificate II in Resource Processing</td>
<td>KAL FD, TR</td>
</tr>
<tr>
<td>RII30415 Certificate III in Resource Processing</td>
<td>KAL FD, TR, F2F</td>
</tr>
<tr>
<td>RII40515 Certificate IV in Resource Processing</td>
<td>KAL FD, TR, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Metal Processing Plant Technician
» Quarry Plant Operator
» Mineral Processing Technician
» Quarry Mobile Plant Operator
» Quarry Supervisor

“As a FIFO worker my experience at TAFE was all on-the-job training. Everything I had to learn was hands-on, our visiting trainer was great. My course has given me an introduction into the industry and opened new opportunities, I can now drive different types of machinery, dump trucks and I have just completed my Safety Operators training and now that's a new avenue I want to go down.

Tianni Brown - Certificate II in Resources Processing Graduate (Traineeship - BHP Billiton) Geraldton. Trainee of the year Award - Midwest Region
ENGLISH

This is a bridging qualification for adults with English as a second language. You will develop practical skills in the English language, literacy and numeracy. Topics include vocabulary, rules of grammar and pronunciation. This qualification will improve your confidence and ability to speak, listen, read and write in English. You will also develop skills to undertake further education/training and to seek and maintain employment.

GENERAL EDUCATION

Learn skills in reading, writing, numeracy and various skills to prepare you for further education or the workplace.

LEADERSHIP

These entry level qualifications will improve your employability and get you ready for the workplace.

CAREER OPPORTUNITIES

» Various Opportunities
TAFE provides a personalised learning experience with excellent support from lecturers. I would highly recommend TAFE. The facilities are outstanding and my learning has been both theoretical and hands-on. I was fortunate enough to be offered a post-graduate peri-operative program with Fiona Stanley Hospital.

Sarah Bennett - Diploma of Nursing Graduate, Northam Campus

ENROLLED NURSING

Start your career in Nursing at Central Regional TAFE by enrolling in a preparation course that can be used as an introduction for those who would like to enrol in a nursing qualification and to help meet entry requirements.

Students can expect relevant and meaningful training delivered by practicing health care professionals with unparalleled industry experience.

The Diploma will equip you with the knowledge and practical skills required to work in a hospital alongside a registered nurse. You will learn how to effectively monitor a patient’s vital signs, dress wounds, administer medications, admit and discharge patients and assist doctors in theatre and with medical procedures.

This qualification provides credit towards a Registered Nurse University qualification.

COURSES

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE TITLE</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>S2831WA</td>
<td>Certificate IV in Preparation for Health and Nursing Studies</td>
<td>KAL F2F, VETDSS, GER VETDSS, F2F, NOR OL, VETDSS, MER OL, VETDSS, MOR ON, VETDSS</td>
</tr>
<tr>
<td>HL54115</td>
<td>Diploma of Nursing#</td>
<td>KAL F2F, GER INTL, F2F, NOR F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Enrolled Nurse

DID YOU KNOW?

$1426
MEDIAN WEEKLY PAY

THERE ARE LIKELY TO BE 14,000 JOB OPENINGS OVER THE NEXT 5 YEARS

* FOR FULL-TIME NON-MANAGERIAL EMPLOYEES PAID AT THE ADULT RATE, BEFORE TAX, INCLUDING AMOUNTS SALARY SACRIFICED. JOBOUTLOOK.GOV.AU
HEALTH

Central Regional TAFE offers a variety of Health related qualifications which can lead to further education and a range of career pathways.

To work in the Health sector you should possess good communication skills and a caring nature. You will have direct contact with clients and provide assistance with personal care, communication, mobility and rehabilitation.

**COURSES LOCATION & STUDY MODE**

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>HLT33015 Certificate III in Allied Health Assistance</td>
<td>GER FD, TR</td>
</tr>
<tr>
<td>CHC43315 Certificate IV in Mental Health</td>
<td>KAL FD, F2F</td>
</tr>
</tbody>
</table>

**CAREER OPPORTUNITIES**

» Allied Health Assistant   
» Medical Imaging Assistant   
» Occupational Therapy Assistant   
» Physiotherapist’s Assistant   
» Podiatrist’s Assistant

FITNESS

If you are passionate about fitness and have a willingness to help others, then you will find a career in the fitness industry rewarding and challenging. Our training will give you the practical skills required to conduct health assessments, measure body composition and carry out fitness testing.

You’ll become an expert in anatomy, nutrition, exercise safety, biomechanics and exercise physiology and use these skills to write effective specialised programs for a variety of client groups. We partner with local gyms and recreation facilities to assist with practical real-life training.

**COURSES LOCATION & STUDY MODE**

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIS20213 Certificate II in Outdoor Recreation</td>
<td>BCMI F2F</td>
</tr>
<tr>
<td>SIS20115 Certificate II in Sport and Recreation</td>
<td>KAL VETDSS</td>
</tr>
<tr>
<td>SIS30315 Certificate III in Fitness</td>
<td>GER F2F</td>
</tr>
</tbody>
</table>

**CAREER OPPORTUNITIES**

» Customer Service Assistant   
» Community Activities Assistant   
» Personal Trainer   
» Aqua Exercise Instructor   
» Group Exercise Instructor   
» Gymnasium Instructor
BEAUTY

The beauty industry is expanding into areas of health and wellbeing in addition to traditional beauty services. Graduates will be positioned to gain employment at day spas, beauty salons and clinics. The fashion, film and theatre industries may also seek graduates to work in make-up artistry. A high level qualification will give you the skills to work at a senior level and coordinate a team at management level.

Central Regional TAFE offers state-of-the-art training facilities that simulate a real life work environment and provide hands-on practical experience via a beauty clinic which opens to the public several days per week.

**COURSES**

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE TITLE</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHB20116</td>
<td>Certificate II in Retail Cosmetics</td>
<td>KAL, TR, F2F, VETDSS</td>
</tr>
<tr>
<td>SHB30115</td>
<td>Certificate III in Beauty Services</td>
<td>KAL, TR, F2F</td>
</tr>
<tr>
<td>SHB40115</td>
<td>Certificate IV in Beauty Therapy</td>
<td>KAL, TR, F2F</td>
</tr>
<tr>
<td>SHB50115</td>
<td>Diploma of Beauty Therapy#</td>
<td>KAL F2F</td>
</tr>
<tr>
<td>HLTS2015</td>
<td>Diploma of Remedial Massage#</td>
<td>GER F2F</td>
</tr>
</tbody>
</table>

**CAREER OPPORTUNITIES**

- Retail Cosmetic Assistant
- Beautician
- Make-Up Artist
- Nail Technician
- Beauty Therapist
- Senior Beauty Therapist
- Reflexologist
- Remedial Massage Therapist
- Shiatsu Therapist
- TCM Remedial Massage Practitioner

The lecturers support is amazing they really adapt the training to suit the students in the class and how we learn. It was great to have an operational salon to learn and work in. TAFE has opened opportunities for me, if I hadn’t gone to TAFE there is no way I would have my two jobs and I’m very thankful for that.

Erin Dawson - Certificate IV and Diploma of Beauty Therapy Graduate, Geraldton Campus | Aboriginal Student of the Year Award Midwest Region
HAIRDRESSING

Kick start your career as a hairdresser by enrolling in a Certificate II which once completed may assist you in gaining employment as an apprentice hairdresser.

A Certificate III in Hairdressing (apprenticeship) reflects the role of individuals employed as hairdressers who work as part of a team, and who are competent in communicating in the workplace, consulting with clients, selling products and services, and designing and applying a broad range of technical hairdressing services on clients.

Central Regional TAFE offers a state-of-the-art training facilities that simulate a real life work environment and provide hands-on practical experience where students are able to put their training into practice by working on real clients.

### COURSES

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SHB20216 Certificate II in Salon Assistant</td>
<td>KAL TR, F2F, VETDSS</td>
</tr>
<tr>
<td>BSB20215 Certificate II in Customer Engagement</td>
<td>GER F2F</td>
</tr>
<tr>
<td>SHB30416 Certificate III in Hairdressing</td>
<td>KAL AP</td>
</tr>
<tr>
<td>SHB30516 Certificate III in Barbering</td>
<td>GER AP</td>
</tr>
</tbody>
</table>

### CAREER OPPORTUNITIES

- Salon Assistant
- Hair Stylist
- Hairdresser
- Barber
- Office Manager
- Leading Hand
- Sales Team Coordinator
- Team Leader
- General Manager
- Business Manager
- Sales Team Manager
- Executive Manager or Director

### DID YOU KNOW?

HAIRDRESSERS AND BEAUTICIANS ARE OFTEN VOTED THE HAPPIEST JOBS IN THE WORLD.
HOSPITALITY, TOURISM AND EVENTS
HOSPITALITY

Hospitality is a dynamic and growing industry which offers many different career opportunities.

You may be working in a noisy, sometimes high pressure environment, but the experience can be very rewarding. This dynamic industry can take you around the world working in a variety of settings including, restaurants, hotels, bars, cruise ships, mine sites and more.

Training is undertaken in industry simulated environments, including the award winning Zeewijk Training Restaurant at the Geraldton Campus and other state-of-the-art facilities at other campuses. Our students also gain practical experience by working at real events.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIT10216 Certificate I in Hospitality</td>
<td>GER FD, F2F</td>
</tr>
<tr>
<td>SIT20316 Certificate II in Hospitality</td>
<td>KAL FD, TR, F2F</td>
</tr>
<tr>
<td>SIT30616 Certificate III in Hospitality</td>
<td>KAL FD, TR, F2F</td>
</tr>
<tr>
<td>SIT40416 Certificate IV in Hospitality</td>
<td>KAL FD, TR, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Bar Assistant
» Food Runner
» Housekeeping Assistant
» Kitchen Steward
» Kitchen Assistant
» Bar Attendant
» Café Attendant
» Catering Assistant
» Food and Beverage Attendant
» Front Office Assistant
» Porter

» Room Attendant
» Espresso Coffee Machine Operator
» Front Desk Receptionist
» Function Attendant
» Function Host
» Gaming Attendant
» Guest Service Agent
» Housekeeper
» Restaurant Host
» Senior Bar Attendant
» Waiter

» Bar Supervisor or Team Leader
» Concierge
» Duty Manager
» Food and Beverage Supervisor or Team Leader
» Front Office Supervisor or Team Leader
» Housekeeping Supervisor or Team Leader
» Gaming Supervisor or Team Leader
» Shift Manager
COMMERCIAL COOKERY

COURSES

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE TITLE</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIT20416</td>
<td>Certificate II in Kitchen Operations</td>
<td>KAL FD, TR, VETDSS, F2F</td>
</tr>
<tr>
<td>SIT30816</td>
<td>Certificate III in Commercial Cookery</td>
<td>KAL FD, AP, VETDSS, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

- Breakfast Cook
- Catering Assistant
- Fast Food Cook
- Sandwich Hand
- Takeaway Cook
- Cook (Chill Kitchen)
- Cook (Hospital)
- Cook (Large Restaurant)
- Cook (Restaurant and Catering Company)
- Cook (Small Restaurant or Cafes)

BAKING AND PATISSERIE

COURSES

<table>
<thead>
<tr>
<th>COURSE CODE</th>
<th>COURSE TITLE</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIT31016</td>
<td>Certificate III in Patisserie</td>
<td>GER INTL, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

- Pastry chef
- Patissier

DID YOU KNOW?

$1068
MEDIAN WEEKLY PAY

* FOR FULL-TIME NON-MANAGERIAL EMPLOYEES PAID AT THE ADULT RATE, BEFORE TAX, INCLUDING AMOUNTS SALARY SACRIFICED. JOBOUTLOOK.GOV.AU

THERE ARE LIKELY TO BE 35,000 JOB OPENINGS OVER THE NEXT 5 YEARS

JOBOUTLOOK.GOV.AU
**RETAIL**

Provides the practical skills and knowledge to sell goods to customers in retail and wholesale establishments. Learn about controlling and maintaining stock, product knowledge, and theft prevention, customer service, use of point-of-sale systems. Learning how to communicate effectively and work in a team are also part of this course.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIR10116 Certificate I in Retail Services</td>
<td>NOR FD</td>
</tr>
<tr>
<td>SIR20216 Certificate II in Retail Services</td>
<td>CAR TR</td>
</tr>
<tr>
<td>SIR30216 Certificate III in Retail</td>
<td>CAR TR</td>
</tr>
</tbody>
</table>

**CAREER OPPORTUNITIES**

- Sales Assistant
- Customer Service Assistant
- Senior Sales Assistant
- Point-of-Sale Operator

**EVENTS**

Join this dynamic and fast paced industry which offers a variety of career opportunities. Learn skills in coaching and managing staff, marketing, developing event proposals, bids and programs, developing sponsorship programs, managing projects, finance and budgeting, implementing and monitoring business systems and providing on-site management of events. You will also learn about the legal requirements for work in this area.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIT30516 Certificate III in Events</td>
<td>GER VETDSS, F2F</td>
</tr>
</tbody>
</table>

**CAREER OPPORTUNITIES**

- Conference Assistant
- Event or Exhibition Administrative Assistant
- Event or Exhibition Assistant
- Event or Exhibition Operations Assistant
- Functions Assistant
- In-House Meetings Assistant
- Junior Event or Exhibition Coordinator
- Logistics Assistant
- Meetings Assistant
- Venue Assistant
TOURISM

Want to work with people visiting Australia, providing advice or showing attractions? Study tourism and you join what is expected to be Australia’s second fastest growing industry over the next 20 years. There is a growing demand for tourism graduates with business management skills and training.

During your studies you will gain extensive knowledge and develop practical skills that are highly regarded in this exciting industry. With travel, you can plan international and local holidays for clients. You will learn how to arrange travel bookings in an office, through a reservation computer system.

<table>
<thead>
<tr>
<th>COURSES</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>SIT30316 Certificate III in Guiding</td>
<td>BCMI TR, F2F</td>
</tr>
<tr>
<td>SIT40116 Certificate IV in Tourism and Travel</td>
<td>BCMI TR, F2F</td>
</tr>
</tbody>
</table>

**CAREER OPPORTUNITIES**

- Cultural Guide
- Heritage Guide
- Historical Guide
- Interpretive Guide
- Museum Guide
- Nature-Based Site Guide
- Site Guide
- Tour Guide
- Walking Guide
- Winery Guide
- Documentation Clerk for a tour wholesaler or travel agency
- Museum Attendant
- Office Assistant for a Tour Operator
- Receptionist and Office Assistant for a Professional Conference Organiser or Event
- Management Business
- Receptionist and Office Assistant in a travel agency
- Retail Sales Assistant in an attraction
- Ride Attendant in an attraction or theme park
- Adventure Tourism Guide, Attendant or Senior Ride Operator in an attraction or theme park
- Booking Agent
- Cellar Door Salesperson and Guide in a winery
- Customer Service Agent
- Guide and Salesperson in an Indigenous Cultural Centre
- Inbound Tour Coordinator
- Marine Tourism Guide or Dive Tour Operator
- Museum Attendant
- Operations Consultant for a Tour Operator
- Reservations Sales Agent
- Sales Consultant
- Visitor Information Officer
- Account Coordinator
- Assistant Manager
- Marketing Coordinator
- Operations Supervisor
- Product Coordinator
- Promotions Officer
- Reservations Sales or a Call Centre Supervisor
- Senior Operations Coordinator
- Supervisory Retail Consultant
INFORMATION TECHNOLOGY, LIBRARY AND DIGITAL
INFORMATION TECHNOLOGY, LIBRARY AND DIGITAL

A career in Information Technology offers diverse employment opportunities both nationally and internationally.

Every industry relies on IT therefore graduates with the qualification are in high demand. IT training pathways build general computing skills in a range of IT disciplines, including network administration and management, website design and development, mobile apps development, 3D animations and software development.

The field is constantly evolving and expanding and as such when you study information technology you develop not only computing skills in a range of disciplines but the problem-solving skills to deal with new technologies and trends as they arise.

This career suits people who are problem solvers and enjoy being challenged in a dynamic and evolving industry.

COURSES LOCATION & STUDY MODE

<table>
<thead>
<tr>
<th>COURSE</th>
<th>LOCATION &amp; STUDY MODE</th>
</tr>
</thead>
<tbody>
<tr>
<td>ICT1011S Certificate I in Information, Digital Media and Technology</td>
<td>GER OL</td>
</tr>
<tr>
<td>ICT2011S Certificate II in Information, Digital Media and Technology</td>
<td>GER F2F</td>
</tr>
<tr>
<td>ICT30118 Certificate III in Information, Digital Media and Technology</td>
<td>GER TR, VETDSS, F2F</td>
</tr>
<tr>
<td>ICT40815 Certificate IV in Digital Media Technologies</td>
<td>GER INTL, F2F</td>
</tr>
<tr>
<td>ICT50915 Diploma of Digital Media Technologies#</td>
<td>GER INTL, F2F</td>
</tr>
<tr>
<td>ICT3041S Certificate III in Telecommunications - Network Build and Operate</td>
<td>GER FD</td>
</tr>
<tr>
<td>ICT40418 Certificate IV in Information Technology Networking</td>
<td>GER FD, TR, F2F</td>
</tr>
<tr>
<td>ICT50418 Diploma in Information Technology Networking#</td>
<td>GER FD, TR, F2F</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES

» Junior Office Support Worker
» Office Assistant
» Help Desk Officer
» Network Support Officer
» Assistant Digital Media Developer
» 3-D Artist /Animator
» Assistant Sound and Video Editor
» Assistant PC Games Programmer
» Webmaster Assistant
» Digital Media Designer
» Digital Content Producer
» Interactive Website Developer
» Mobile App Developer
» Network Installer
» Telecommunications Fibre Splicer
» Telecommunications Lines Worker
» Network Administrator
» Network Technician
» Tester (Networking & Websites)
» Network Administrator
» Network Infrastructure Management
» Database Management

I didn’t want to go to university, but rather study in a more practical environment, being assessed on real workplace skills needed in the industry. The facilities are great and my lecturers motivate me constantly, they are genuinely interested in helping me achieve my goals.

Jacobus Meyer - Certificate IV Digital Media Technologies, International Student, Geraldton Campus
Central Regional TAFE’s priority is to provide the best workforce training solutions to the central regions of Western Australia. We understand the importance of staff development and have seen the ongoing positive effects this can have in the workplace. We are dedicated to working closely with our industry partners and the community to find the best training solutions for local organisations and businesses.

CUSTOMISED TRAINING

We offer clients the opportunity to customise courses to meet their specific needs. A lot of our training can be conducted either on-site or on-campus and offers the flexibility of attending one of our set dates or selecting a date and time that suits you. Let us know what you, your business or organisation needs and we’ll make it happen!

Contact us on 1800 672 700 or info@crtafe.wa.edu.au to discuss your workplace and customised training needs.

VERIFICATION OF COMPETENCIES

Gain formal recognition for your skills! A Verification of Competency (VOC) is a method of assessment that is used to demonstrate the worker’s ability to operate equipment and/or undertake the responsibilities of these roles. Assessment is undertaken using both practical and written methods along with third party evidence from a supervisor. Once successfully completed a statement of attainment will be issued.

Iluka values its relationship with Central Regional TAFE, and as such, has sought to replicate the training and assessment model on other mine sites in Western Australia and South Australia. In particular, Iluka has been impressed by a preparedness to build and customise assessments to site conditions. The overall standard of service delivered to the Iluka training department and students alike has been excellent, and the College has great proximity for site visits and meetings. The company looks forward to an ongoing relationship with Central Regional TAFE as it continues to invest in skills development and building employee capability for growth, competency and capacity.

Vivian Groesslinger - Training & Development Officer
Namgulu, Iluka Resource Limited
SKILL SETS & SHORT COURSES

CENTRAL REGIONAL TAFE OFFERS SHORT COURSES AND SKILLS DEVELOPMENT SOLUTIONS ACROSS A VARIETY OF AREAS INCLUDING:

- Business & Administration
- Computing
- Industry & Mining
- Government
- Hospitality
- Lifestyle & Leisure
- Finance
- Management
- Safety

Our courses are delivered by industry professionals who are engaging and committed to ensuring students are job ready. Whether you are interested in accredited training, up-skilling for the next job opportunity or want to start a new hobby we have a course for you. Enquire now to receive quality training at great prices.

<table>
<thead>
<tr>
<th>BUSINESS</th>
<th>MANAGEMENT</th>
<th>FINANCE</th>
<th>ADMINISTRATION</th>
<th>COMMUNITY</th>
</tr>
</thead>
<tbody>
<tr>
<td>iPads Basic</td>
<td></td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td>BSB5M8402</td>
<td>Plan Small Business Finances+</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td>FNSACC412</td>
<td>Budgeting and Cashflow for Small Business+</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td>FNSACC512</td>
<td>Income Tax for Individuals+</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td>SITXCCS006</td>
<td>Provide Service To Customers+</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td>BSBPMG522</td>
<td>Undertake Project Work+</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td>ICTWEB201</td>
<td>Social Media for Business+</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td>ICTWEB302</td>
<td>Learn How to Create Your Own Website+</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td>SITXCC006 / SITXCOM002</td>
<td>Customer Service Skill Set+</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td>BSBBLDR401</td>
<td>Team Leader Skill Set+</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td>BSBBLDR402</td>
<td>Learn to Lead</td>
<td></td>
<td></td>
<td>KAL</td>
</tr>
<tr>
<td>BSBBLDR403</td>
<td>Manual Accounting</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
<tr>
<td></td>
<td>Project Management Start To Finish</td>
<td></td>
<td></td>
<td>KAL</td>
</tr>
<tr>
<td></td>
<td>Performance Management</td>
<td></td>
<td></td>
<td>NOR</td>
</tr>
<tr>
<td></td>
<td>Time Management</td>
<td></td>
<td></td>
<td>NOR</td>
</tr>
<tr>
<td></td>
<td>Tender Writing / Funding Submissions</td>
<td></td>
<td></td>
<td>NOR</td>
</tr>
<tr>
<td></td>
<td>Undertake Project Work</td>
<td></td>
<td></td>
<td>NOR</td>
</tr>
<tr>
<td></td>
<td>Seniors in Cyberspace</td>
<td></td>
<td></td>
<td>NOR</td>
</tr>
<tr>
<td></td>
<td>Taking Winning Statements</td>
<td></td>
<td></td>
<td>NOR</td>
</tr>
<tr>
<td></td>
<td>Leadership and Mentoring</td>
<td></td>
<td></td>
<td>NOR</td>
</tr>
<tr>
<td></td>
<td>Database Basics</td>
<td>Relational Databases</td>
<td></td>
<td>NOR</td>
</tr>
<tr>
<td>FNSBKG405</td>
<td>Payroll with MYOB AccountRight+ (Units apply to Midwest course only)</td>
<td></td>
<td></td>
<td>GER</td>
</tr>
</tbody>
</table>
### COMPUTING

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Language(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>BSBITU304</td>
<td>Microsoft Excel - Intermediate+</td>
<td>KAL</td>
</tr>
<tr>
<td>ICTICT105</td>
<td>Microsoft Excel - Introduction+</td>
<td>KAL</td>
</tr>
<tr>
<td>ICTICT102</td>
<td>Microsoft Word - Basic+</td>
<td>GER</td>
</tr>
<tr>
<td>FNSACC416</td>
<td>MYOB Basic+</td>
<td>GER</td>
</tr>
<tr>
<td>FNSACC416</td>
<td>MYOB BAS</td>
<td>GER</td>
</tr>
<tr>
<td>FNSACC416</td>
<td>MYOB AccountRight Introduction/Intermediate</td>
<td>KAL</td>
</tr>
<tr>
<td>FNSACC416</td>
<td>MYOB AccountRight Advanced</td>
<td>KAL</td>
</tr>
<tr>
<td>FNSBKG405</td>
<td>Payroll with MYOB AccountRight+</td>
<td>GER</td>
</tr>
<tr>
<td>ICTICT102</td>
<td>Microsoft Publisher - The Complete Package</td>
<td>GER</td>
</tr>
<tr>
<td>ICTICT102</td>
<td>Visual Basic For Excel</td>
<td>GER</td>
</tr>
<tr>
<td>ICTICT102</td>
<td>Xero Training+</td>
<td>GER</td>
</tr>
<tr>
<td>ICTICT102</td>
<td>Xero Basic</td>
<td>GER</td>
</tr>
<tr>
<td>ICTICT102</td>
<td>Seniors and Technology: Get To Know Your Device</td>
<td>EXM</td>
</tr>
<tr>
<td>ICTICT102</td>
<td>Wordpress</td>
<td>GER</td>
</tr>
</tbody>
</table>

### INDUSTRY & MINING

<table>
<thead>
<tr>
<th>Course Code</th>
<th>Course Name</th>
<th>Language(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>AHCCHM303</td>
<td>Auschem - Basic Risk Management+</td>
<td>GER</td>
</tr>
<tr>
<td>AHCCHM401</td>
<td>Auschem - Re-Accreditation+</td>
<td>GER</td>
</tr>
<tr>
<td>CPCWHS1001</td>
<td>Prepare to Work Safely in the Construction Industry+</td>
<td>KAL</td>
</tr>
<tr>
<td>RIIWHS202D</td>
<td>Enter &amp; Work In Confined Spaces+</td>
<td>GER</td>
</tr>
<tr>
<td>RIIWHS204D</td>
<td>Working Safely at Heights+</td>
<td>KAL</td>
</tr>
<tr>
<td>RIIISAM205D</td>
<td>Introduction To Basic Welding+</td>
<td>GER</td>
</tr>
<tr>
<td>RIIISAM205D</td>
<td>Introduction To Trade Maths</td>
<td>KAL</td>
</tr>
<tr>
<td>TLILIC003</td>
<td>Licence To Operate A Forklift Truck+</td>
<td>KAL</td>
</tr>
<tr>
<td>TLILIC005</td>
<td>Licence To Operate A Boom-Type Elevating Work Platform (Boom length 11 Metres or more)+</td>
<td>NOR</td>
</tr>
<tr>
<td>TLILIC008</td>
<td>Licence To Operate A Non-Slewing Mobile Crane (Greater than 3 tonne capacity)+</td>
<td>NOR</td>
</tr>
<tr>
<td>CPCCLDG3001A</td>
<td>Licence To Perform Dogging+</td>
<td>NOR</td>
</tr>
<tr>
<td>TLIVEH305E</td>
<td>Operate &amp; Maintain A Four Wheel Drive Vehicle+</td>
<td>KAL</td>
</tr>
<tr>
<td>TLOC3004</td>
<td>Drive a Heavy Rigid Vehicle+</td>
<td>NOR</td>
</tr>
<tr>
<td>TLIC2025</td>
<td>Operate a Four Wheel Drive Vehicle+</td>
<td>GER</td>
</tr>
<tr>
<td>TLIH2001</td>
<td>Interpret Road Maps and Navigate Pre-Determined Routes+</td>
<td>GER</td>
</tr>
</tbody>
</table>

**COURSE GUIDE 2020**

66
### AHCMOM202 Operate Tractors +

| GER | NOR | MER | MOR |

| TLIC1051 Operate a Commercial Vehicle+ |

| GER |

| RIIVEH201D Operate Light Vehicle + |

| GER |

| Driving Operations Skill Set |

| GER |

| AHCMOM213 Operate & Maintain Chainsaws+ |

| GER |

| RIIMPO321F Conduct Civil Construction Wheeled Front End Loader Operations+ |

| NOR | MER | MOR |

| RIIMPO320F Conduct Civil Construction Excavator Operations+ |

| NOR | MER | MOR |

| RIIMPO318F Conduct Civil Construction Skid Steer Loader Operations+ |

| NOR | MER | MOR |

| MEMOS25 Perform Welding Fabrication Inspection+ |

| GER |

| MEMOS24 Perform Welding Supervision+ |

| GER |

| AHCMOM208 Conduct Excavator Operations+ |

| NOR | MER | MOR |

| AHCMOM207 Conduct Front-end Loader Operations+ |

| NOR | MER | MOR |

| RIIHAN309F Conduct Telescopic Materials Handler Operations+ |

| NOR | MER | MOR |

| RIIHAN311F Conduct Operations with Integrated Tool Carrier+ |

| NOR | MER | MOR |

| Prepare to Work Safely in the Construction Industry |

| KAL |

| Split Air-Conditioning & Heat Pump Systems+ |

| GER |

| MSMWHS217 Gas Test Atmospheres+ |

| GER |

| RIIWHS302D | RIIWHS205D | RIICOM201D | RIIWHS201D Traffic Management Skill Set+ |

| KAL | NOR | MER | MOR |

### GOVERNMENT

| LGACOM406A Municipal Law Enforcement B + |

| NOR | MER | MOR |

| Livestock Management And Control |

| NOR | MER | MOR |

| Cats and Rangers |

| NOR | MER | MOR |

| Dog & Cat Management |

| NOR | MER | MOR |

| ACM5500007 | ACMWHS2001 | ACMGA301 | ACMMIC401 Microchip Authorised Implanter Skill Set+ |

| GER | NOR | MER | MOR |

| ACMMIC401 Microchips+ |

| GER | NOR | MER | MOR |

| AHCHM303 | AHCHM304 | AHCMC301 | AHCPMC302 | AHCHM401 | AHCHM402 Pest Management Technician Course+ |

| GER |

| Reptile Handling & Capture |

| NOR | MER | MOR |

| Wildlife Care & Handling |

| NOR | MER | MOR |

| ACMGAS305 Wildlife Rescue Course+ |

| GER |

| AHCMOM213 Operate & Maintain Chainsaws+ |

| NOR | MER | MOR |

| GovHack Skill Set |

| GER |

| Regulatory Officer Compliance Skills + (ROCS) 1 |

| NOR | MER | MOR |

| Regulatory Officer Compliance Skills + (ROCS) 2 |

| NOR | MER | MOR |

| Conduct Prosecutions |

| NOR | MER | MOR |

### SAFETY

| Fire & Control Officer Workshop |

| NOR | MER | MOR |

| Fire Extinguisher Operation |

| NOR | MER | MOR |

| Firearms Handling & Safety | Refresher |

| NOR | MER | MOR |

| Emergency Evacuation Warden |

| NOR | MER | MOR |

| HLTAD001 | HLTAD002 | HLTAD003 Provide First Aid + |

| KAL | NOR | MER | MOR |

| Safety & Health Representatives - 5 Day Course |

| GER | EXM | CAR | KAL |

| Safety & Health Representative Refresher - 2 Days |

| GER | EXM | CAR | KAL |

| HLTAD001 Provide Cardiopulmonary Resuscitation + |

| NOR | MER | MOR |
## HOSPITALITY & COOKING

<table>
<thead>
<tr>
<th>Course</th>
<th>Location(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Barista Workshop - Coffee Making</td>
<td>GER NOR MER MOR</td>
</tr>
<tr>
<td>Responsible Service of Alcohol</td>
<td>GER</td>
</tr>
<tr>
<td>Cake Decorating - Beginners</td>
<td>Intermediate</td>
</tr>
<tr>
<td>Cake Decorating and Baking</td>
<td>GER</td>
</tr>
<tr>
<td>Petit Fours - Bake Macaroons, Cakes and Pastries</td>
<td>GER</td>
</tr>
<tr>
<td>Asian Cooking</td>
<td>NOR MER MOR</td>
</tr>
</tbody>
</table>

## ARTS, LIFESTYLE & LEISURE

<table>
<thead>
<tr>
<th>Course</th>
<th>Location(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>Backyard Beekeeping+</td>
<td>GER NOR MER MOR</td>
</tr>
<tr>
<td>Creative Digital Imaging</td>
<td>EXM CAR</td>
</tr>
<tr>
<td>Digital Photography - Basic</td>
<td>GER</td>
</tr>
<tr>
<td>Digital Photography - Intermediate</td>
<td>GER</td>
</tr>
<tr>
<td>Digital Photography - Basic (Dongara)</td>
<td>GER</td>
</tr>
<tr>
<td>Digital Photography</td>
<td>KAL</td>
</tr>
<tr>
<td>Photo Editing Techniques</td>
<td>GER EXM CAR</td>
</tr>
<tr>
<td>Eco-Textiles/Sculpture+</td>
<td>GER EXM</td>
</tr>
<tr>
<td>CUACLA201 Klin Formed Class - Day &amp; Night Classes+</td>
<td>GER EXM</td>
</tr>
<tr>
<td>Life Drawing+</td>
<td>GER EXM</td>
</tr>
<tr>
<td>Mandarin - Basic</td>
<td>GER</td>
</tr>
<tr>
<td>Mandarin for Business</td>
<td>GER</td>
</tr>
<tr>
<td>ICPDMT321 Produce &amp; Edit Digital Images+</td>
<td>GER EXM</td>
</tr>
<tr>
<td>BSBUS5201 Simple Silver &amp; Enamelled Jewellery Making+</td>
<td>GER EXM</td>
</tr>
<tr>
<td>Social Sewing</td>
<td>EXM</td>
</tr>
</tbody>
</table>

## OTHER

<table>
<thead>
<tr>
<th>Course</th>
<th>Location(s)</th>
</tr>
</thead>
<tbody>
<tr>
<td>MEM0009 (GLD) Recreational Skippers Ticket +</td>
<td>GER</td>
</tr>
<tr>
<td>MEM0010 (MID) Recreational Skippers Ticket +</td>
<td>GER</td>
</tr>
<tr>
<td>Remote Pilot Licence (Drone Training)+*</td>
<td>GER CAR</td>
</tr>
<tr>
<td>Scuba Diving Skill Set</td>
<td>GER</td>
</tr>
<tr>
<td>Scuba Diving Refresher Skill Set</td>
<td>GER</td>
</tr>
<tr>
<td>Visitor Information Tourism Skill Set</td>
<td>NOR MER MOR</td>
</tr>
<tr>
<td>Verification of Competencies (various available)</td>
<td>KAL</td>
</tr>
</tbody>
</table>

## DON'T SEE WHAT YOU'RE LOOKING FOR OR HAVE A SUGGESTION FOR A COURSE?

New short courses and skills sets are introduced on a regular basis. For the most up-to-date information, to suggest a new course or to see what’s coming up in your area visit our website centralregionaltafe.wa.edu.au or give us a call on 1800 672 700.

Course information and content contained in this document are correct at the time of printing. Information is subject to change without notice. Visit our website or contact us prior to enrolling for the most up-to-date information including course fees and available locations. Please note: Fees and course dates are subject to change at the discretion of CRTAFE. Corporate discounts available for group bookings.

# Eligible for VET Student Loans  + Course includes nationally accredited units  *Taking expressions of interest