NOW IS YOUR TIME
What’s next for you?

STUDYING AT TAFE
It’s more than you think

VOCATIONAL EDUCATION & TRAINING
Delivered to Secondary Students
Midwest Region
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DISCLAIMER
• Course information and content contained in this document are correct at the time of printing.
• Course information is subject to change without notice.
• Commencement of courses is subject to funding, staffing and overall student interest.
WHY STUDY WITH US?

At Central Regional TAFE our aim is to take you to where you want to be in the future and support you every step of the way.

Our industry experienced staff are dedicated to your success and will help you find a VETDSS pathway or PAiS program that best suits you. We will provide every opportunity for you to achieve your goals by working closely with our industry partners and the community. This also ensures our training is current so our graduates are highly skilled and ready for the workforce.
QUESTIONS TO ASK YOURSELF:

1. What am I passionate about?
2. What are my strengths?
3. What careers will allow me to follow my passion and develop my strengths?
4. How can I get a better understanding of different career opportunities?
5. What job opportunities will there be in the future?
6. What qualification will help me get the job I want?
7. What are my long-term goals?

85.4% of graduates were employed or enrolled in further study after training.*

In Australia, students that obtain a qualification through VET earn approximately $2,000 every year more than University graduates.^

More than half of all new jobs projected to be created by 2022 will be achievable with a VET qualification.#

* VET Student Outcomes, NCVER, 2018
# Labour Market Information Portal 2017
^ TafeCourses.com.au, 2018
PATHWAYS

Certificate II  Certificate III  Certificate IV  Diploma  Advanced Diploma  Bachelor Degree at University

VETDSS or PAiS

Apprenticeship or Traineeship

Further Study

Employment

YOUR FUTURE. YOUR CHOICE.
VETDSS

VETDSS PATHWAYS ARE THE PERFECT INTRODUCTION INTO THE WORLD OF WORK. YOU WILL LEARN PRACTICAL SKILLS IN YEAR 11 AND 12 WHILE GAINING AN INSIGHT INTO THE NEEDS OF THE WORKPLACE. SUCCESS IN YOUR PROGRAM CAN LEAD TO EMPLOYMENT OR GIVE YOU A HEAD START IN OTHER NATIONALLY RECOGNISED QUALIFICATIONS. SOME HIGHER LEVEL QUALIFICATIONS WILL EVEN OFFER YOU PATHWAYS INTO HIGHER EDUCATION AND UNIVERSITY STUDIES.

VOCATIONAL EDUCATION AND TRAINING DELIVERED TO SECONDARY STUDENTS

VETDSS courses are designed for students who are still at high school but would like to start working or studying in a specific field. Students can complete full vocational qualifications in addition to their WACE. Did you know that vocational courses not only provide training options for students to progress into the world of work after high school, they also offer a different pathway to university. For more information on how a VET qualification can be a unique and an alternative pathway into university check out our Uni Pathways page on our website http://www.centralregionaltafe.wa.edu.au/futurestudents/unipathways.

Some of our popular courses include:

• Certificate IV Preparation to Health and Nursing studies (52831WA) - offered over years 11 and 12
• Information Technology - because really teens don’t know everything
• Business - a School Based Traineeship in Business is a popular way to transition into the workforce or to learn valuable work related skills.

We work closely with regional secondary schools to offer a wide range of programs including Pre-Apprenticeships in Schools (PAiS) and higher qualifications.

PRE-APPRENTICESHIPS IN SCHOOLS (PAiS)

PAiS programs see students attend ‘hands on’ training at CRTAFE for two days per week where they are taught by lecturers with relevant and current trade qualifications. Students are also required to participate in work placement which is an excellent opportunity for them to showcase their skills and work readiness to potential employers.
If you are in year 11 or 12, the PAiS program involves attending school, completing Certificate II Pre-Apprenticeship training at Central Regional TAFE, and completing work placements. Graduate Year 12 with your WACE, a Pre Apprenticeship in your chosen field and be a step ahead of others looking for apprenticeships. There is no doubt employers look favourably at the candidate who already has a proven track record of study, demonstrated the capacity to apply themselves to a formal TAFE course and can understand the practices and terminology associated with the trade in question.
ENTRANCE REQUIREMENTS

FEES & CHARGES
Secondary school students participating in a VETDSS program as part of their secondary education are exempt from course and resource fees, however depending on the chosen course, students may be required to purchase protective clothing, uniforms, text books, USBs and equipment at their own cost.

Some programs may also require students to purchase a Student ID Card from CRTAFE at a cost of $15.00.

Specific information regarding fees and charges (if required) will be outlined for each qualification.

HOW TO APPLY
A student may select the course they want to study in conjunction with their parent/guardian and School VET Coordinator, who will issue the required application form.

Applicants are required to attach:
• Copies of most recent school reports;
• Letter of application; and
• Any supporting documentation (for example, work placement reports, references, awards)

After completing the application form, ensure you and your parent/guardian sign and return the form to your Schools’ VET Coordinator.

Please note: All applications for 2020 programs must be received by CRTAFE by Friday 23 August 2019. A second round of applications are accepted in Term 4.

An interview will be conducted shortly after to determine successful applicants for each program.

Successful students will be notified by their School’s VET Coordinator in Term Four (and invited to attend an orientation session at the CRTAFE campus in January 2020).
INFO FOR PARENTS
GUARDIANS & STUDENTS

INDUCTION & ATTENDANCE
Students will receive a course induction at which a course outline and timetable outlining their scheduled classes/activities will be issued. We strongly advise that you discuss the timetable with your son / daughter to ensure such things as transport to and from the College and activities between class instruction are determined. Students are responsible for ensuring their attendance in class and also for notifying their CRTAFE lecturers if they are unable to attend or are running late.
Every class records attendance and all absences are reported to participating schools on the same day. Repeated absences may result in specific schools being contacted in regards to a students’ continuation in the program.

CLASSROOM & COLLEGE ENVIRONMENT
CRTAFE is an adult learning environment with a focus on developing skills and knowledge to the standard required in the workplace, so this means that:
• Students are responsible for their own learning and are expected to manage their workload, seeking assistance from lecturers when needed.
• Learning activities at CRTAFE are not limited to lessons in a classroom environment and may include: Lectures, Tutorials, Online learning, Work placements, Assessments, Research, Project work, Group work, Workshops

Course hours include a wide range of delivery and assessment activities and may not always be used for classroom teaching.
• Students aged under 18 years of age share CRTAFE facilities such as the library, canteen, and computer labs with adult students.
• Some courses are delivered across more than one campus or involve a workplace. In such instances, parents/guardians are responsible for their child’s travel arrangements to and from the College and between campuses.
• Students may be required to complete assessment tasks/assignments outside of their scheduled timetable. Some of these assessment tasks/assignments are undertaken in the community.

SUPERVISION
CRTAFE does not provide direct supervision of students outside of their learning activities.

EXCURSIONS
CRTAFE will provide parents/guardians with information on excursions prior to the event and written parental consent will be sought for students under 18 to participate in any excursions away from CRTAFE premises. If parental consent is not given, your child will not be able to attend the excursion and CRTAFE will not provide an alternative supervised activity. Students may be required to make their own way to excursions. In these situations parents/guardians will be responsible for organising transport to and from excursions.
HEALTH & SAFETY
CRTAFE strives to provide an environment that supports the health and well-being of all of our students by:
• Following the relevant OSH policy, guidelines and practices.
• Providing designated first-aid officers who are available to students at all campuses.
• Providing assistance and if necessary arranging for qualified medical personnel in case of an emergency.
• Promoting a friendly and inclusive environment where bullying and any form of harassment are not accepted. Any student experiencing bullying or harassment of any kind should inform a CRTAFE staff member immediately.
• Ensuring all relevant staff have a Working with Children Check subject to the Working with Children (Criminal Record Checking) Act 2004.
• Implementing the Emergency Response Plan in case of an emergency.
• Providing parents/guardians with a copy of an Accident / Incident report if your child is seriously injured.

INSURANCE
Students are not covered for Personal Accident or any loss or damage to property whilst on a CRTAFE campus.

However, CRTAFE does hold cover with the Insurance Commission of WA (RiskCover) that provides Personal Accident cover for students who are undertaking unpaid work experience that is allocated or arranged by CRTAFE. Personal Accident cover is also extended to those students attending any official College camp, excursion, trip or other off campus activity (excluding sports days other than interstate sporting events, carnivals or national championships) which is approved and organised by CRTAFE.

The responsibility is placed on parents/guardians in relation to whether they arrange their own Personal Accident insurance or private health cover for their child if they believe CRTAFE coverage is not adequate.
VETDSS
Higher Level Qualifications
# NURSING

## CERTIFICATE IV IN PREPARATION FOR HEALTH AND NURSING STUDIES 52831WA

This course has been designed to give students wishing to enter into a nursing and health programs a competitive edge.

You will gain the knowledge and skills to transition into studying at a Diploma level. This course will develop your knowledge in anatomy and physiology, microbiology, medical terminology, applied mathematics, and physics and chemistry.

Upon the successful completion of this qualification you will be eligible for entry into HLT54115 Diploma of Nursing and other health programs. Please note that there are additional requirements for entrance into the HLT54115 Diploma of Nursing qualification. Refer to the course information for the Diploma of Nursing for more information.

<table>
<thead>
<tr>
<th>COST</th>
<th>DURATION</th>
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<tbody>
<tr>
<td>Student ID Card - $15.00</td>
<td>One and a half (1.5) years in duration / One (1) day per week (finishing Term 2 2021)</td>
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<tr>
<td>Uniform - $40.00 (approx.)</td>
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<table>
<thead>
<tr>
<th>UNIFORM REQUIREMENTS</th>
<th>WORK PLACEMENT REQUIREMENTS</th>
<th>COURSE PATHWAYS</th>
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</thead>
<tbody>
<tr>
<td>CRTAFE student polo shirt</td>
<td>NIL</td>
<td>Diploma of Nursing</td>
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<table>
<thead>
<tr>
<th>CAREER OPPORTUNITIES</th>
<th></th>
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</thead>
<tbody>
<tr>
<td>Prepare for a career in health or nursing related occupations (after further study)</td>
<td></td>
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</tbody>
</table>
If you’re looking to work in the exciting and rewarding children’s services industry then, this nationally accredited qualification is for you. It will not only give you industry exposure and a strong theoretical and practical foundation, it will ensure you achieve the high levels of professionalism needed to excel in the childcare industry.

You will gain skills in; caring for children, applying health and hygiene principles, understanding legal and ethical requirements, providing nutritional needs for babies and children, developing and implementing play experiences, understanding child development stages, working with families and working effectively in a team environment. This program can also be used as a starting point as a pathway into University. On successful completion of the Certificate III in Early Childhood Education and Care, you will be eligible to enrol into the Diploma of Early Childhood Education and Care.
| COST | Student ID Card – $15.00  
The Big Picture 4th Ed. – Working in Children’s Services, Karen Kearns.  
$131.55 (approx. for the set of 2)  
Uniform - $40.00 (approx.) |
| DURATION | Two (2) year program, two days per week. |
| UNIFORM REQUIREMENTS | CRTAFE student polo shirt |
| WORK PLACEMENT REQUIREMENTS | Throughout the duration of the course students will be required to attend one day a week of placement at an Early Childhood Education and Care Service. Minimum of 120 hours are required. |
| CAREER OPPORTUNITIES | Successful completion of this qualification provides you with the opportunity to become a Childhood Educator, Childcare Assistant, Nanny or Family Day Carer |
| COURSE PATHWAYS | Diploma of Early Childhood Education and Care [CHC50113] |
BUSINESS & FINANCE

CERTIFICATE III IN BUSINESS BSB30115

Be in high demand with skills that could take you anywhere. With industry and government forecasting a strong demand for office workers in coming years, you’ll be ready for recruiting with a Certificate III in Business. This course will teach you skills and knowledge in basic MYOB, workplace organisation, customer service, workplace health and safety, desktop publishing, spreadsheets, creating electronic presentations and much more. On completion you will be ideal for roles in data entry, customer service, accounts or as an office clerk. You will gain skills in:
• Organising tasks
• Managing workplace information
• Producing business documents
• Delivering customer service
• Communicating effectively, and
• Fostering innovation and change

COST

Student ID Card - $15.00
Uniform - $40.00 (approx.)

DURATION

One (1) year program, one (1) day per week

UNIFORM REQUIREMENTS

CRTAFE student polo shirt

WORK PLACEMENT REQUIREMENTS

NIL

CAREER OPPORTUNITIES

Administration Assistant, Personal Assistant, Clerical Worker, Data Entry Operator, Information Desk Clerk, Office Junior Receptionist

COURSE PATHWAYS

Certificate IV in Business | BSB40215
Certificate IV in Business Administration | BSB40515
If you have an eye for figures, can think on your feet and enjoy working with others, then this is an excellent qualification to launch you towards a highly successful and rewarding career in the financial sector. This course will introduce you to basic accounting skills, banking, credit management, insurance and retail financial services and financial terminology.

You will learn to how to complete clerical tasks such as recording and creating summaries of organisations financial transactions, processing journal entries, completing payroll and bank receipts and preparing, processing and maintaining financial records.

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<tr>
<th>COST</th>
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<th>UNIFORM REQUIREMENTS</th>
<th>WORK PLACEMENT REQUIREMENTS</th>
<th>CAREER OPPORTUNITIES</th>
<th>COURSE PATHWAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID Card - $15.00</td>
<td>18 month program, one (1) day per week</td>
<td>CRTAFE student polo shirt</td>
<td>NIL</td>
<td>Accounts Administrator</td>
<td>Certificate IV Accounting &amp; Bookkeeping</td>
</tr>
<tr>
<td>Uniform - $40.00 (approx.)</td>
<td></td>
<td>Enclosed shoes</td>
<td></td>
<td>Finance Officer</td>
<td>Diploma of Accounting</td>
</tr>
</tbody>
</table>

CERTIFICATE III IN FINANCIAL SERVICES FNS30115
INFORMATION TECHNOLOGY

CERTIFICATE III IN INFORMATION, DIGITAL MEDIA & TECHNOLOGY ICT30118

Information technology and digital media is the way of the future. This course will give you a chance to sample a broad range of IT areas, from commonly used hardware and software to creating websites and 2D & 3D animation.

Successful completion of this course will see you fully equipped to start your career in IT or get you ready for further study in your chosen field.

You will gain skills in:
- Using software applications such as Adobe Photoshop Elements, Maya, Advanced Microsoft Office (Word, Excel & Powerpoint)
- Installing and customising operating systems
- Providing technical advice and support
- Programming (HTML)
- Diagnostic Support
- Creating user documentation

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<tr>
<th>COST</th>
<th>Student ID Card $15.00</th>
<th>DURATION</th>
<th>Two (2) year program, one (1) day per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIFORM</td>
<td>Enclosed shoes</td>
<td>WORK PLACEMENT REQUIREMENTS</td>
<td>NIL</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CAREER</td>
<td>Network Administration,</td>
<td>COURSE PATHWAYS</td>
<td>Certificate IV and Diploma of Digital Media Technologies ICT40815</td>
</tr>
<tr>
<td>OPPORTUNITIES</td>
<td>Network Technician, Network Support</td>
<td></td>
<td></td>
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</tbody>
</table>
Do you love to plan the perfect party? With a Certificate III in Events you will be able to work as an assistant events/conference organiser, or functions assistant, in the community, cultural, hospitality, sporting, or travel and tourism sectors.

You will gain the knowledge and skills to provide vital support to ensure successful events, including facilitating reservations, supplying food and beverages, ticketing, entry and seating advice, working effectively in a team and workplace health and safety.

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<th>COST</th>
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<th>WORK PLACEMENT</th>
<th>COURSE PATHWAYS</th>
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<tbody>
<tr>
<td>Student ID Card $15.00 Uniform $40 (approx.)</td>
<td>18 month program, one (1) day per week</td>
<td>NIL</td>
<td>Certificate III in Hospitality SIT30616 Certificate IV in Hospitality SIT40416 Certificate III in Tourism SIT30116 Certificate IV in Tourism and Travel SIT40116</td>
</tr>
<tr>
<td>UNIFORM REQUIREMENTS</td>
<td>CRTAFE student polo shirt</td>
<td>Event logistics Assistant, Exhibition Assistant, Conference Assistant, In-house Functions Assistant</td>
<td>CAREER OPPORTUNITIES</td>
</tr>
</tbody>
</table>
If you are slightly quirky or a budding mad scientist, then this is the course for you. You will learn to perform technical tasks including preparing and testing samples using Australian Standards. You will work in both field and lab work. You will be using leading edge testing equipment to process and record data.

Students who want to head into employment on completion of this program will be equipped with the knowledge and skills to perform roles such as Laboratory Technicians, field based Environmental Technician for a variety of industries, including the mining sector, pathology labs, conservation and land management, forensic labs, marine science and research institutes.

For those students looking for an alternative pathway to University, this program is an excellent and practical starting point. Central Regional TAFE can offer post School programs leading on from this qualification, to see you gain entry to University with advanced standing.

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<tr>
<th>COST</th>
<th>Student Card $15.00</th>
<th>Uniform $40.00 (approx.)</th>
<th>DURATION</th>
<th>One (1) year program, one (1) day per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIFORM REQUIREMENTS</td>
<td>CRTAFE student polo shirt</td>
<td>Enclosed shoes (safety boots)</td>
<td>Hat</td>
<td>WORK PLACEMENT REQUIREMENTS</td>
</tr>
<tr>
<td>CAREER OPPORTUNITIES</td>
<td>Employment outcomes targeted by this qualification include Laboratory Technicians, Instrument Operator and similar personnel.</td>
<td>COURSE PATHWAYS</td>
<td>Certificate IV in Laboratory Techniques</td>
<td>Certificate IV in Environmental Monitoring and Technology</td>
</tr>
</tbody>
</table>
MEDIA STUDIES
CERTIFICATE III IN SCREEN & MEDIA CUA31015

Mix your own demo, present live on air and film and edit your own masterpiece. This qualification is the perfect platform to kick-start your career in the media industry.

Industry experts will guide you as you use industry-standard equipment and software to learn and develop media skills including the basics of sound recording and editing, video production, post-production, and skills for broadcast production/presentation.

Your journey into mastering your creativity starts here, as you learn to write content for all types of media, and produce content for any platform, from Facebook to the film studio floor.

Our training will change how you think and feel about the media, help you develop your critical and creative thinking skills, and open your mind to the possibilities of the media industry.

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<tr>
<td>Student ID Card $15.00</td>
<td>One (1) year program, one (1) day per week</td>
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<tr>
<th>UNIFORM REQUIREMENTS</th>
<th>WORK PLACEMENT REQUIREMENTS</th>
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<tbody>
<tr>
<td>Enclosed shoes</td>
<td>NIL</td>
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<thead>
<tr>
<th>CAREER OPPORTUNITIES</th>
<th>COURSE PATHWAYS</th>
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<tbody>
<tr>
<td>Traineeship in Broadcasting, Traineeship in Multimedia, Traineeship in Screen, Archival media technician, Camera/lighting assistant, Community radio program maker/presenter, Editing assistant, Interactive media author assistant, Production assistant</td>
<td>Diploma of Visual Arts CUA41315</td>
</tr>
</tbody>
</table>
VISUAL ARTS

CERTIFICATE III IN VISUAL ARTS CUA31115

Is working in the Arts your dream? Do you want a career in the creative arts industries? Do you want to follow a study pathway directly into a Visual Arts degree? This course could kick start it all. Students will learn to use a range of skills and techniques to produce art works and investigate career opportunities in the creative industries.

Successful completion of Certificate III in Visual Arts enables students to progress directly into the Diploma of Visual Arts, offered at Central Regional TAFE. With a Diploma of Visual Arts you can choose to study at an Advanced Diploma level at Central Regional TAFE or have a direct study pathway to a Degree in Visual Arts at Edith Cowan University. This is an alternative to an ATAR pathway for students to obtain a Degree in the Creative Arts Industries.

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<th>WORK PLACEMENT REQUIREMENTS</th>
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<tbody>
<tr>
<td>Student ID Card $15.00</td>
<td>One (1) year program, one (1) day per week</td>
<td>NIL</td>
</tr>
<tr>
<td>UNIFORM REQUIREMENTS</td>
<td>ENCLOSURE SHOES</td>
<td>Art Practitioner, Art Gallery Technician, Art Technician. The Visual Arts offers employment in a variety of settings including schools, technical colleges, universities, galleries, shopfronts, privately operated creative industries, home businesses and community precincts.</td>
</tr>
<tr>
<td>CAREER OPPORTUNITIES</td>
<td>COURSE PATHWAYS</td>
<td>Certificate IV in Visual Arts</td>
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<tr>
<td></td>
<td></td>
<td>Diploma of Visual Arts</td>
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<td></td>
<td></td>
<td>Advanced Diploma of Visual Arts</td>
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PRE-APPRENTICESHIP IN SCHOOLS (PAS) QUALIFICATIONS
AUTOMOTIVE

CERTIFICATE II IN AUTOMOTIVE SERVICING TECHNOLOGY (LIGHT VEHICLE SERVICING PRE-APPRENTICESHIP) AUR20516

If working with cars and trucks is what you would like to do, this course is the one for you. You will learn how to service engines, use and maintain workplace tools and equipment. After successful completion of this course you may look towards an Apprenticeship in a range of areas including, Motor Mechanic (Light), Heavy Duty Road Transport, Mobile Plant, Auto Electrician or Panel Beater.

You will gain skills in:
• Communicating effectively
• Working in a team environment
• Planning organising and problem solving skills
• Servicing a vehicle, and
• Performing general vehicle maintenance and small repairs

As part of this course you will also have the opportunity to test your skills in the workplace through a Supervised Work Placement.

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<tr>
<td>Student ID Card $15.00</td>
<td>One (1) year program, two (2) days per week</td>
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<tr>
<td>Uniform - $TBA</td>
<td>(Currently doing 3 terms, but are looking at</td>
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<tr>
<td>Text Book- $150.00 (approx.)</td>
<td>ending part way through Term 4)</td>
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<tr>
<th>UNIFORM REQUIREMENTS</th>
<th>WORK PLACEMENT REQUIREMENTS</th>
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<tbody>
<tr>
<td>Long drill trousers (navy blue) and short (or long) sleeved drill shirt (hi-vis yellow &amp; blue) Steel capped boots that comply with Australian Safety Standards Safety glasses (first pair will be supplied by CRTAFE)</td>
<td>220 hours (approx.)</td>
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<tr>
<th>CAREER OPPORTUNITIES</th>
<th>COURSE PATHWAYS</th>
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<tbody>
<tr>
<td>Successful completion of this qualification may lead to employment as an Apprentice Light Vehicle Mechanic, Apprentice Heavy Vehicle Mechanic, Apprentice Plant Mechanic, Apprentice Agricultural Mechanic, Apprentice Spray Painter, Apprentice Panel Beater, Apprentice Automotive Electrician.</td>
<td>Apprenticeship</td>
</tr>
</tbody>
</table>
ENGINEERING

CERTIFICATE II IN ENGINEERING - PRE-APPRENTICESHIP
HEAVY FABRICATION  MEM20105

If you are looking for a trade that has many and different employment opportunities, this qualification is a fantastic starting point. Mechanical cutting, thermal cutting, gouging and welding are all skills you will learn. After successful completion of this qualification you may choose to become a trades assistant or progress to an Apprenticeship in a wide variety of fields, including; Fabrication - Heavy (Boilermaker); Light (Sheetmetal); Welder or Heavy/Welder and Fitting and Machining.

This qualification will provide you with practical skills and knowledge in a range of metals and engineering industry areas. You will also learn about safety in the workplace, computing and maths. You will practice the skills you have learned in a workshop environment.

The qualification packaging has been developed on an assumption that competency will be developed through a combination of on and off-the-job learning strategies such as those delivered through a formal traineeship. This course is an excellent opportunity to experience an insight into becoming a Fabricator or Fitter and Machinist. Units completed may assist you in gaining employment as an apprentice.

You will gain skills in:
• Using tools
• Measuring and calculating
• Technical drawing and drafting
• Load shifting
• Thermal cutting
• Using forging and casting equipment
• Welding

COST
Student ID Card $15.00
Uniform - $TBA

DURATION
One (1) year program, two (2) days per week

UNIFORM REQUIREMENTS
Long drill trousers (navy blue) and short (or long) sleeved drill shirt (hi-vis orange & blue)
Steel capped boots that comply with Australian Safety Standards
Safety glasses (first pair will be supplied by CRTAFE)

WORK PLACEMENT REQUIREMENTS
120 hours (approx.)

CAREER OPPORTUNITIES
Successful completion of this qualification provides you with the opportunity to become a Trade Assistant. This course is a pathway to Certificate III in Engineering which is an apprenticeship course. You will need to be employed and registered as an apprentice/trainee before you can commence apprenticeship/traineeship training.

COURSE PATHWAYS
Certificate III Engineering qualifications and streams such as Mechanical Trade | MEM30205 or Fabrication Trade | MEM30305 Apprentice/Apprenticeship/Traineeship
ELECTROTECHNOLOGY

CERTIFICATE II IN ELECTROTECHNOLOGY (CAREER START)
PRE-APPRENTICESHIP UEE22011

When you complete the Electrotechnology Pre-Apprenticeship you’ll have the skills employers are looking for as an apprentice in the electrical, instrumentation or electrical servicing trades. This course will give you the knowledge and practical skills to work effectively in the construction industry, use hand and power tools, interpret drawings, take electrical and electronic measurements, soldering components, and workplace health and safety.

By completing this program you will have skills in basic electrical tasks such as:
• Basic electrical maintenance, for example attaching wall mounted electrical outlets
• Using hand and power tools
• Solve problems in DC circuits
• Work safely in an electrical workplace

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</tr>
<tr>
<td>Basic tool kit - $100 (approx.)</td>
<td></td>
</tr>
<tr>
<td>Uniform - $TBA</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>UNIFORM REQUIREMENTS</th>
<th>WORK PLACEMENT REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Long or short drill trousers (navy blue) and short (or long) sleeved drill shirt (navy blue) Steel capped boots that comply with Australian Safety Standards Safety glasses (first pair will be supplied by CRTAFE)</td>
<td>160 hours (approx.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAREER OPPORTUNITIES</th>
<th>COURSE PATHWAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Successful completion of this qualification provides you with the opportunity to gain an apprenticeship in the Electrical trade and other trades within the building and construction industry.</td>
<td>Certificate II in Telecommunications Technology ICT20315 Certificate III Electrotechnology Electrician</td>
</tr>
</tbody>
</table>

 workplaces.
Tap into your future. Plumbing is one of the top three occupations in the construction industry with both general and specialised plumbers in demand. Build the basic skills and knowledge you need to start your plumbing career.

This entry-level course will put you on the path to gaining an apprenticeship in plumbing, and is only offered through the Pre-Apprenticeship in Schools (PAiS) program. This qualification provides an excellent opportunity to gain the skills to impress possible future employers.

Personal Requirements - Enjoy practical work and be able to cope with the physical demands of the job. Able to work with your hands.
<table>
<thead>
<tr>
<th>COST</th>
<th>DURATION</th>
</tr>
</thead>
</table>
| Student ID Card $15.00  
Text Books – $95.00 (approx.)  
Uniform – $TBA | Three (3) Term program, two (2) days per week |

<table>
<thead>
<tr>
<th>UNIFORM REQUIREMENTS</th>
<th>WORK PLACEMENT REQUIREMENTS</th>
</tr>
</thead>
</table>
| Long or short drill trousers (green) and long sleeved drill shirt (green)  
Steel capped boots that comply with Australian Safety Standards  
Safety glasses (first pair will be supplied by CRTAFE) | 120 hours (approx.) |

<table>
<thead>
<tr>
<th>CAREER OPPORTUNITIES</th>
<th>COURSE PATHWAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Qualified Plumber</strong> with the opportunity to specialise in <strong>Drainer</strong> - a drainer installs, maintains and repairs pipes in storm water or sewerage systems and drains. They also install septic tanks, holding wells, sullage pits and absorption tracks. <strong>Gasfitter</strong> - a gasfitter installs, maintains, tests and repairs gas lines, meters, regulators, hot water systems and appliances. <strong>Irrigation</strong> - an irrigation installer plans, designs and installs large watering systems for environments such as golf courses and parks. <strong>Mechanical Services</strong> - a mechanical services plumber installs and services plant and equipment used for heating, ventilation and air conditioning (HVAC) in industrial and commercial buildings. <strong>Roofing</strong> - A roofing plumber installs and fixes metal roofs, flashings, gutters, down pipes, rainwater products and other accessories on residential, industrial and commercial buildings. The work conducted by roofing plumbers includes working outdoors, in a team environment and safely at heights. <strong>Sprinkler Fitter</strong> - a sprinkler fitter installs and maintains fire protection systems.</td>
<td>Apprenticeship courses at Central Regional TAFE include Certificate III in Plumbing</td>
</tr>
</tbody>
</table>
HOSPITALITY

CERTIFICATE II IN KITCHEN OPERATIONS PRE-APPRENTICESHIP SIT20416

This qualification provides a pathway to work in kitchen operations in organisations such as restaurants, hotels, catering operations, clubs, pubs, cafés, and coffee shops; and institutions such as aged care facilities, hospitals, prisons, and schools.

<table>
<thead>
<tr>
<th>COST</th>
<th>DURATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID Card $15.00</td>
<td>One (1) year program, two (2) days per week</td>
</tr>
<tr>
<td>Uniform – $150.00 (plus suitable kitchen shoes/boots)</td>
<td>Two (2) days per week</td>
</tr>
<tr>
<td>Knife</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>UNIFORM REQUIREMENTS</th>
<th>DURATION</th>
<th>WORK PLACEMENT REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Chefs jacket (with white buttons)</td>
<td>200 hours (approx.)</td>
<td>Apprenticeship in the Hospitality Industry</td>
</tr>
<tr>
<td>Chefs trousers (check style)</td>
<td></td>
<td>Certificate III qualifications in Commercial Cookery</td>
</tr>
<tr>
<td>White apron</td>
<td></td>
<td>Baking and Patisserie</td>
</tr>
<tr>
<td>Neckchief</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Chef hat</td>
<td></td>
<td></td>
</tr>
<tr>
<td>Kitchen shoes/boots</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAREER OPPORTUNITIES</th>
<th>COURSE PATHWAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>Breakfast Cook, Catering Assistant, Fast Food Cook, Sandwich Hand or Take-away Cook.</td>
<td>Apprenticeship in the Hospitality Industry Certificate III qualifications in Commercial Cookery Baking and Patisserie</td>
</tr>
</tbody>
</table>
VETDSS CERTIFICATE II QUALIFICATIONS
## BUILDING & CONSTRUCTION

### CERTIFICATE II IN BUILDING AND CONSTRUCTION - PATHWAY TRADES 52824WA

This course is a great start for students looking to begin their career in the building and construction trade. On successful completion of this course you will be able to seek an apprenticeship in the building and construction industry in the trade stream you have chosen and gain credit towards your apprenticeship for the subjects you have already completed.

The first stage of the course has units that are common to 11 construction trades and provides a great introduction to the industry, its culture, occupations, job roles and workplace expectations. The elective units of competency covered in this program will be carpentry based and cover occupational health and safety requirements, the industrial and work organisation structure, communication skills, work planning, and basic use of tools and materials. Students will also have the full industry experience whilst on work placement. This course gives you the opportunity to develop skills in:

- General construction
- Construction techniques to assist in personal projects
- Working as part of a team
- Work safely in the construction industry
- Using a variety of construction tools and equipment

<table>
<thead>
<tr>
<th>COST</th>
<th>DURATION</th>
</tr>
</thead>
</table>
| Student ID Card $15.00  
Text books ~ $180.00 (approx.)  
Uniform ~ $TBA | One (1) year program, two (2) days per week |

<table>
<thead>
<tr>
<th>UNIFORM REQUIREMENTS</th>
</tr>
</thead>
</table>
| Long drill or short trousers (khaki)  
and short (or long) sleeved drill shirt (khaki)  
Steel capped boots that comply with Australian Safety Standards  
Safety glasses (first pair will be supplied by CRTAPE) |

<table>
<thead>
<tr>
<th>WORK PLACEMENT REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>220 hours (approx.)</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>CAREER OPPORTUNITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>On completion of this course, you may be able to seek an apprenticeship in the construction industry</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>COURSE / STUDY PATHWAYS</th>
</tr>
</thead>
</table>
| Apprenticeship in the construction industry  
Certificate III qualifications in the construction industry |
ELECTRICAL & TELECOMMUNICATIONS

LEVEL II QUALIFICATION IN COMPUTER ASSEMBLY AND REPAIR

When you complete the Certificate II in Computer Assembly and Repair you'll be flicking the switch on a career in computers as a computer assembler and repairer. You will gain the knowledge and practical skills to repair, maintain, assemble and upgrade a personal computer, replacing components and circuit boards, use test equipment, and utilise workplace health and safety and sustainability practices.

Higher level studies are strongly recommended to enhance your employability skills. This course is ideal for a student who would like to work in the electrotechnology arena, providing a foundation for entry to a range of studies in fields such as electronics, electrical, computer assembly and servicing, refrigeration and air conditioning, telecommunications and security and fire alarms.

Many employers regard basic training in electrical/electronic theory as a pre-requisite to employment in these fields. This certificate course provides you with knowledge in basic DC circuit theory, hand skills and practical skills for the assembly, installation, repair and re-assembly of electronic and computer equipment, while working under supervision.

<table>
<thead>
<tr>
<th>COST</th>
<th>DURATION</th>
</tr>
</thead>
</table>
| Student ID Card - $15.00  
Tool kit (approx) $100  
Uniform - $TBA          | One (1) year program, one (1) day per week |

<table>
<thead>
<tr>
<th>UNIFORM REQUIREMENTS</th>
<th>WORK PLACEMENT REQUIREMENTS</th>
<th>COURSE PATHWAYS</th>
</tr>
</thead>
</table>
| Long or short drill trousers and long or short sleeved drill shirt  
Steel capped boots that comply with Australian Safety Standards  
Safety glasses (first pair will be supplied by CRTAFE) | NIL | Pre-Apprenticeship  
Cert III Information  
Digital Media and Technology (Networking or Applications Stream) |

CAREER OPPORTUNITIES

Once completed this qualification you will have the skills and knowledge to become a Trades Assistant or gain an apprenticeship in one of the following trades or sectors: Apprentice Electrician, Electrical or Telecommunication Trade Assistant, Computer/ Electronic Servicer or Gaming Machine Maintenance Trade Assistant.
When you complete the Certificate II in Salon Assistant you will have skills to impress potential employers as a Salon Assistant and be on your way to becoming a hairdresser or barber. You will gain the knowledge and skills to support hairdressers in a salon, shampooing, colouring and braiding hair, maintaining hairdressing tools, scheduling appointments, merchandising and workplace health and safety and gaining the skills in designing and applying makeup.

<table>
<thead>
<tr>
<th>COST</th>
<th>DURATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID Card - $15.00 Uniform - Tunic Top $100 (approx.)</td>
<td>One (1) year program, one (1) day per week</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>UNIFORM REQUIREMENTS</th>
<th>WORK PLACEMENT REQUIREMENTS</th>
<th>CAREER OPPORTUNITIES</th>
</tr>
</thead>
<tbody>
<tr>
<td>Tunic Top</td>
<td>NIL</td>
<td>Successful completion of the Salon Assistant provides a stepping stone into a Hairdressing/Barbering Apprenticeship or possible entry into the Certificate IV in Beauty Therapy</td>
</tr>
<tr>
<td>Black enclosed shoes</td>
<td></td>
<td>COURSE PATHWAYS</td>
</tr>
</tbody>
</table>

COST:
- Student ID Card - $15.00
- Uniform - Tunic Top $100 (approx.)

UNIFORM REQUIREMENTS:
- Tunic Top
- Long Black Trousers (ankle length)
- Black enclosed shoes

WORK PLACEMENT REQUIREMENTS:
- NIL

CAREER OPPORTUNITIES:
- Successful completion of the Salon Assistant provides a stepping stone into a Hairdressing/Barbering Apprenticeship or possible entry into the Certificate IV in Beauty Therapy

COURSE PATHWAYS:
- Certificate III in Hairdressing - Apprenticeship pathway | SHB30416
- Certificate III in Barbering – Apprenticeship pathway | SHB30516
- Certificate IV in Beauty Therapy | SHB40115
Looking for a career in a diverse, dynamic and rewarding sector? Have you thought about retail? Retail covers a variety of different paths to venture into; large enterprises, online shopping, hospitality environments, technology... the list is endless, retail is everywhere.

By completing this qualification you will learn how to merchandise, market, sell, and control stock. It will equip you with skills in customer service, advising customers, theft minimisation, and give you an insight into the global world of sales. This program is ideal to a student who is currently working part time in the retail sector and would like to formalise the skills they use at work. This course gives you the opportunity to develop skills in:

- Communicating effectively
- Working as part of a team
- Planning, organising and problem solving skills.

### COST
- Student ID Card – $15.00
- Uniform – $40.00

### DURATION
- One (1) year program, one (1) day per week

### UNIFORM REQUIREMENTS
- CRTAFE student polo shirt
- Enclosed shoes

### WORK PLACEMENT REQUIREMENTS
- No work placement. Will have a simulated work placement at TAFE. Cost will be $240.00

### CAREER OPPORTUNITIES
- Sales Assistant, Senior Sales Assistant, Customer Service Assistant, Point of Sale Operator

### COURSE PATHWAYS
- Cert III in Retail | SIR20216
- Cert III Business | BSB30115
**AQUACULTURE**

**CERTIFICATE II IN AQUACULTURE SFI20111**

Do you enjoy working with fish and other marine and freshwater species? This course will give you the skills and knowledge to work in the fast growing Aquaculture industry. Aquaculture is the fastest growing food production sector in the world, and Geraldton is at the heart of the Midwest aquaculture industry.

This course provides individuals with the expertise to work as a field hand in an aquaculture operation such as a hatchery, sea cage or pond facility. You will gain knowledge and skills in:
- Handling and harvesting fish and other aquaculture stock
- Collecting broodstock
- Filleting fish and handling seafood
- Measuring water quality
- Treating diseases
- Controlling fish environments

| COST          | Student ID Card $15.00  
|               | Uniform – $40.00 (approx.) |
| DURATION      | One (1) year program, one (1) day a week |
| UNIFORM REQUIREMENTS | CRTAFE student polo shirt |
| WORK PLACEMENT REQUIREMENTS | NIL |
| CAREER OPPORTUNITIES | Successful completion of this qualification provides you with the opportunity to become an aquaculture field hand or hatchery or nursery assistant.  
Further study into Certificate III in Aquaculture may lead to opportunities as a general hand in aquaculture farms, hatcheries, processing facilities, zoos and pet stores; or MAR20318 Cert II in Maritime Operations (Coxswain Grade 1 Near Coastal). |
| COURSE PATHWAYS | Certificate III in Aquaculture SFI30111 |
MARITIME

CERTIFICATE II IN FISHING OPERATIONS SFI20211

Would you like to work on the ocean? This qualification will provide you with the practical skills and knowledge to work as a deckhand on commercial fishing vessels or ferries or a dive charter vessel.

This qualification provides the main entry point for individuals working in the fishing sector of the seafood industry. Individuals operating at this level undertake a broad range of routine processes and procedures which may include maintaining fishing gear, operating small vessels, using deck equipment, processing and basic marine science skills.

- You will gain knowledge and skills in:
  - Assisting with operation of fishing gear and equipment
  - Basic processing and temperature control of harvest
  - General cleaning and maintenance of equipment and vessel
  - Handling, harvesting and sorting by-catch

### COST
- Student ID Card $15.00
- Uniform – $40.00 (approx.)

### DURATION
- One (1) year program, one (1) day a week

### UNIFORM REQUIREMENTS
- CRTAFE student polo shirt
- Enclosed (non-slip) shoes
- Suitable clothing and hat for regular field and boating activities

### WORK PLACEMENT REQUIREMENTS
- NIL

### CAREER OPPORTUNITIES
- Further study in Certificate III and IV in Fishing Operations | SFI40211
- or may lead to employment opportunities as a fisher or general purpose hand on a fishing vessel, charter boat or on an aquaculture vessel

### COURSE / STUDY PATHWAYS
- Certificate III in Fishing Operations | SFI30211
- Certificate III in Aquaculture | SFI30111
ANIMAL STUDIES

CERTIFICATE II IN ANIMAL STUDIES ACM20117

Do you have a passion for animals? Would you like to work with our furry and feathered friends? Students will learn about caring for all types of animals by catering for animal nutritional needs, basic animal care and handling as well as first aid. You will have an opportunity to practice your skills in the TAFE Animal Surgery as well as via industry placement.

You will gain skills and knowledge in:
- Learning fundamental animal care and handling methods
- Developing team-work, communication and problem-solving skills
- Catering for animal nutritional needs
- Providing basic first aid to animals
- Assisting with animal health care
- Developing self-management and organisational techniques
- Working with teams of people who are willing to help make a difference to the lives of our animal companions
- Handling animals safely and confidently in a range of situations
- Dealing with emergencies
- Observing, monitoring and recognising health issues in animals
- Being able to assist in treating diseases and illness

Important Information
This course involves some physical work and students must be prepared to work outdoors and deal with dirty, smelly situations. Personal requirements are:
- Being passionate about animals and their welfare
- Good communication skills and enjoy working with people
- Confidence and patience when working with animals
- An ability to undertake manual and sometimes heavy work
- Being observant and methodical

<table>
<thead>
<tr>
<th>COST</th>
<th>Student ID Card $15.00 Uniform - $40.00 (approx.)</th>
<th>DURATION</th>
<th>One (1) year program, one (1) day per week</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIFORM</td>
<td>Enclosed (non-slip) shoes Suitable clothing and hat for regular field activities</td>
<td>WORK PLACEMENT REQUIREMENTS</td>
<td>To be advised</td>
</tr>
</tbody>
</table>
ARTS & DESIGN

LEVEL II QUALIFICATION IN FASHION DESIGN

Are you a creative person who wants to get involved in the vibrant and colourful world of fashion design? The resurgence of home-based fashion, catwalk designers, and contemporary indigenous textiles has never been as popular as it is right now. If you’re considering a career in the ever popular creative fashion industry, we encourage you to register your interest.

Students would learn the skills and knowledge required in the design and production of garments and accessories as well as the development of unique fashion and textile designs used in contemporary Australian Indigenous and non-indigenous culture. The course would cover the core aspects of the fashion production process: from fashion design principles to construction techniques, and from fibre and fabric research to pattern-making and drafting. Our training would equip students with the skills used in the design and production of garments and millinery, as well as, in the development of unique fashion and textile designs. Students would also gain an insight into potential career pathways in fashion and textiles for further studies and/or employment opportunities.

Main areas of study would include:

- Fashion Design Process
- Design and production of simple garments
- Modifying patterns
- Textile Development
- Electronic design tools
- Hand finishing techniques
- Millinery (hats and headwear)
- Identifying materials for millinery

If you’re interested in this course please contact the VETDSS coordinator!

Coordinator Education & Training Programs
(08) 9956 2802
VETDSS@crtafe.wa.edu.au
CONSERVATION & LAND MANAGEMENT

CERTIFICATE II IN CONSERVATION AND LAND MANAGEMENT  AHC21016

Plant the seed for your career in conservation. If you have a green thumb and a passion for conservation Certificate II in Conservation and Land Management is the qualification you are looking for! This course will provide you with an excellent working knowledge of the Conservation industry and is an ideal starting place for gaining employment or further training within this industry.

You will gain the practical skills and knowledge to undertake a broad range of tasks in gardening, nursery work and landscaping, plus parks and gardens management. Conservation and land management is about the future as much as it is about the present. Develop skills in the fields of natural resource management, land management, minesite rehabilitation, developing and leading teams to implement conservation and land management strategies and more.

Working in the Conservation and Land Management industry is for people who love to work in the outdoor environment and recognise the value in restoration of natural bushland and coastal areas.

<table>
<thead>
<tr>
<th>COST</th>
<th>Student ID Card - $15.00 Uniform - $40.00 (approx.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>DURATION</td>
<td>One (1) year program, one (1) day per week</td>
</tr>
<tr>
<td>UNIFORM REQUIREMENTS</td>
<td>CRTAFE student polo shirt Enclosed shoes</td>
</tr>
<tr>
<td>WORK PLACEMENT</td>
<td>NIL</td>
</tr>
<tr>
<td>REQUIREMENTS</td>
<td></td>
</tr>
<tr>
<td>CAREER OPPORTUNITIES</td>
<td>School Gardeners, Nursery Worker, Council Gardeners, Landscaper, and Private Contract Gardeners</td>
</tr>
<tr>
<td>COURSE PATHWAYS</td>
<td>Cert III in Conservation and Land Management</td>
</tr>
</tbody>
</table>
Be a part of the new food revolution! Do you want to be a part of a vibrant industry that will feed the world? This qualification provides you with the skills and knowledge you need to work within Australia’s rapidly growing horticulture sector.

You will learn the latest work techniques and technologies to ensure your work readiness which will help you get into a rewarding career. This course will provide you with the practical skills and knowledge to work across a range of horticulture sectors, including aquaponics and hydroponics.

You will learn skills in the safe handling and use of pesticides, and general workplace safety. You may also learn skills in propagation, tending nursery plants, planting, pruning, treating weeds, pests and diseases, maintaining garden beds and irrigation and using a range of horticultural equipment.

**CERTIFICATE II IN HORTICULTURE AHC20416**

**COST**
- Student ID Card - $15.00
- Uniform - $40.00 (approx.)

**DURATION**
- One (1) year program, one (1) day per week

**UNIFORM REQUIREMENTS**
- CRTAFE student polo shirt
- Enclosed shoes

**WORK PLACEMENT REQUIREMENTS**
- NIL

**CAREER OPPORTUNITIES**
- Successful completion of this qualification provides you with the opportunity to become a Horticulture Worker/Assistant in parks and gardens, nurseries and landscaping businesses

**COURSE PATHWAYS**
- Certificate III in Horticulture AHC30716
- Certificate IV in Horticulture AHC40416
# HOSPITALITY

## CERTIFICATE II IN HOSPITALITY SIT20316

Do you want to travel? Do you need a part time job whilst you study? If you answered yes to any of the questions above, this qualification could help you.

By successfully completing this qualification you will gain invaluable knowledge and experience such as barista skills, hospitality, bar skills, restaurant service skills, customer service and events management. This qualification will assist you to work in organisations such as restaurants, hotels, motels, clubs, pubs, cafés and coffee shops.

| COST                     | Student ID Card $15.00  
<table>
<thead>
<tr>
<th></th>
<th>Uniform – $40.00 (approx.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>DURATION</td>
<td>One (1) year program, one (1) day per week</td>
</tr>
</tbody>
</table>
| UNIFORM REQUIREMENTS    | Black CRTAFE work shirt (supplied)  
|                         | Black trousers or business skirt (worn with stockings)  
|                         | Black enclosed shoes |
| WORK PLACEMENT REQUIREMENTS | 175 hours (approx.) |
| CAREER OPPORTUNITIES   | Café Attendant, Catering Assistant, Bar Attendant, Front Office Assistant |
| COURSE PATHWAYS        | Certificate III in Hospitality SIT30616  
|                         | Certificate III in Events SIT30516  
|                         | Certificate III in Commercial Cookery SIT30816 |
SPORT & RECREATION

CERTIFICATE II IN SPORT AND RECREATION SIS20115

Are you looking for an after school career in fitness and/or sport industry? Turn your passion for sport into a profession by starting your education journey with a Certificate II in Sport and Recreation qualification. The course covers responding to emergency situations, first aid, customer service, workplace health and safety and providing equipment for activities.

This course will place you on track to work at community recreation centres, outdoor sporting grounds and aquatic centres, or progress into further studies that will help break ground in your career. The sport and recreation industry is forecast to continue its already impressive growth.

You will also gain employability skills which include, effective communication, how to plan and organise work, problem solve, self-management, teamwork and use of technology.

<table>
<thead>
<tr>
<th>COST</th>
<th>Uniform – $40.00 (approx.)</th>
</tr>
</thead>
<tbody>
<tr>
<td>UNIFORM REQUIREMENTS</td>
<td>CRTAFE student polo shirt</td>
</tr>
<tr>
<td>CAREER OPPORTUNITIES</td>
<td>Community Activities Assistant</td>
</tr>
<tr>
<td></td>
<td>Recreation Assistant</td>
</tr>
<tr>
<td></td>
<td>Administrative Assistant</td>
</tr>
<tr>
<td>DURATION</td>
<td>One (1) year program, one (1) day per week</td>
</tr>
<tr>
<td>WORK PLACEMENT REQUIREMENTS</td>
<td>No</td>
</tr>
<tr>
<td>COURSE PATHWAYS</td>
<td>Certificate III in Fitness SIS30315</td>
</tr>
<tr>
<td></td>
<td>Certificate IV in Fitness SIS40215</td>
</tr>
</tbody>
</table>
**TOURISM**

**CERTIFICATE II IN TOURISM SIT20116**

The tourism and hospitality industries are the world’s largest employers. If you like the idea of working with people from all walks of life and want to travel, these qualifications will give you the skills to get your Tourism education journey started and potentially take you around the world.

This course will provide you with an overview of the tourism industry and some introductory practical administrative skills relevant to the tourism industry. You will gain skills in developing knowledge of administration tasks for tourism, interacting with customers, performing simple computing, applying first aid, developing basic food safety knowledge, basic guiding.

<table>
<thead>
<tr>
<th>COST</th>
<th>DURATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID Card – $15.00</td>
<td>One (1) year program, one (1) day per week</td>
</tr>
<tr>
<td>Uniform – $40.00 (approx.)</td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>UNIFORM REQUIREMENTS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRTAFE student polo shirt</td>
</tr>
<tr>
<td>Suitable clothing and hat for regular field and boating activities</td>
</tr>
<tr>
<td>Enclosed (non-slip) shoes</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>WORK PLACEMENT REQUIREMENTS</th>
<th>COURSE PATHWAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>NIL</td>
<td>Certificate III in Tourism SIT30116</td>
</tr>
<tr>
<td></td>
<td>Certificate III Guiding SIT30316</td>
</tr>
<tr>
<td></td>
<td>Certificate IV in Tourism and Travel SIT40116</td>
</tr>
</tbody>
</table>

CAREER OPPORTUNITIES: Sales Assistant Trainee, Reservation Officer Trainee, you will need to be employed and registered as a trainee before you can commence traineeship training. Employment opportunities are enhanced with further study. This course provides opportunities for students to work in Eco and Marine Tourism.
Are you a keen horse person or are you interested in working with horses?

This qualification is an entry point into the equine industry, you’ll learn the skills and knowledge needed to work safely when handling and caring for horses. Areas of study include stable duties, fitting gear, and assisting with horse exercise work, as well as competition and transportation requirements. Our training also covers everyday care skills such as feeding, grooming, health checks and first aid.

The course is very practical and hands-on, with the majority delivered in a stable environment.

<table>
<thead>
<tr>
<th>COST</th>
<th>DURATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>Student ID Card $15.00</td>
<td>One (1) year program, one (1) day a week</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>UNIFORM REQUIREMENTS</th>
<th>WORK PLACEMENT REQUIREMENTS</th>
<th>COURSE / STUDY PATHWAYS</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRTAFE student polo shirt Boots - preferably work boots with tread rather than riding boots.</td>
<td>NIL</td>
<td>Certificate IV in Veterinary Nursing</td>
</tr>
<tr>
<td>Stable hand, farm/ station hand, Groom, Stock rider, Trail-ride assistant, Agistment centre work, Competition stable work, racing stable work.</td>
<td></td>
<td>Certificate III in Animal Studies</td>
</tr>
</tbody>
</table>

This qualification provides valuable knowledge to apply to your own horses.
GET THE SKILLS.
GET THE JOB.

FOR MORE INFORMATION ABOUT OUR VETDSS PROGRAMS PLEASE CONTACT

Coordinator Education & Training Programs
(08) 9956 2802
VETDSS@crtafe.wa.edu.au

GIVE US A CALL OR VISIT OUR WEBSITE FOR THE MOST UP-TO-DATE COURSE INFORMATION

1800 672 700
info@crtafe.wa.edu.au
centralregionaltafe.wa.edu.au

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