Pre-enrolment Information

22236VIC Certificate I in General Education for Adults

Kalgoorlie

Training Package Version 2
WHY CHOOSE TAFE?

More courses, more qualifications, more places to learn. Full time, part time, on campus, online, in your workplace or any combination of these.

With more than 980 TAFE qualifications to choose from, delivered by five TAFE colleges at campuses right across Western Australia, there are more opportunities than ever for you to make your name.

From Certificate I to Advanced Diploma level, TAFE specialises in combining theory with practical training in industry relevant learning environments. This ensures you are well equipped with the skills you need to enter the workforce, gain a promotion or undertake further study via one of our university pathways upon completion of your qualification.

For more information about TAFE and Central Regional TAFE, check out our website at www.centralregionaltafe.wa.edu.au
Course Information

Course Title: 22236VIC Certificate I in General Education for Adults V. 2

Certificate I outcomes focus on the development of literacy skills to create and interpret simple, personally relevant texts and mathematical knowledge to apply numeracy skills in everyday familiar situations. Skills and knowledge are applied to develop and document a learning plan, prepare a portfolio to evidence learning and engage in a project.

Packaging Information: To be eligible for the award of the 22236VIC Certificate I in General Education for Adults, learners must successfully complete a total of 16 units comprising:
- Core – 2 units
- Core Skills Reading – 3 units
- Core Skills Writing – 3 units
- Core Skills Numeracy and Mathematics – 4 units
- Special Interest electives – 4 units

Duration: The delivery is over a period of 12 months, or four terms. Classes are scheduled on Mondays from 12.30pm – 2.30pm and Wednesdays 9am – 12pm. Students will be required to complete approximately 3 hours of study at home each week to support the learning in the classroom. There will be holidays taken during WA Public School Holiday times.

Location: Kalgoorlie

<table>
<thead>
<tr>
<th>Unit of competency (National code and title)</th>
<th>Core or Elective</th>
<th>Pre-requisite</th>
<th>Amount of training</th>
</tr>
</thead>
<tbody>
<tr>
<td>VU21323 Develop and document a learning plan and portfolio</td>
<td>Core</td>
<td>NA</td>
<td>5 hrs. per week attendance in class 3hrs. per week personal study 10 weeks Total 80 hrs.</td>
</tr>
<tr>
<td>VU21325 Engage with texts of limited complexity for personal purposes</td>
<td>Core skill reading</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>VU21329 Create texts of limited complexity for personal purposes</td>
<td>Core skill writing</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>VU21334 Work with and interpret directions in familiar and routine situations</td>
<td>Core skills numeracy</td>
<td>NA</td>
<td></td>
</tr>
<tr>
<td>Code</td>
<td>Description</td>
<td>Skill</td>
<td>Notes</td>
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<td>---------------------------------</td>
</tr>
<tr>
<td>VU21335</td>
<td>Work with measurement in familiar and routine situations</td>
<td>Core skill numeracy</td>
<td>NA</td>
</tr>
<tr>
<td>VU21320</td>
<td>Identify features of the health care system</td>
<td>Elective</td>
<td>NA</td>
</tr>
<tr>
<td></td>
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<td></td>
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</tr>
<tr>
<td>Cluster Two</td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>VU21324</td>
<td>Plan and undertake a project</td>
<td>Core</td>
<td>5 hrs. per week attendance in class 3hrs. per week personal study 15 weeks Total 120 hrs.</td>
</tr>
<tr>
<td>VU21326</td>
<td>Engage with texts of limited complexity for learning purposes</td>
<td>Core skill reading</td>
<td>NA</td>
</tr>
<tr>
<td>VU21330</td>
<td>Create texts of limited complexity for learning purposes</td>
<td>Core skill writing</td>
<td>NA</td>
</tr>
<tr>
<td>VU21337</td>
<td>Work with and interpret numerical information in familiar and routine texts</td>
<td>Core skill numeracy</td>
<td>NA</td>
</tr>
<tr>
<td>VU21338</td>
<td>Work with and interpret statistical information in familiar and routine texts</td>
<td>Core skill numeracy</td>
<td>NA</td>
</tr>
<tr>
<td>Cluster 3</td>
<td></td>
<td></td>
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</tr>
<tr>
<td>VU21666</td>
<td>Participate in job seeking activities</td>
<td>Elective</td>
<td>5 hrs. per week attendance in class 3hrs. per week personal study 15 weeks Total 120 hrs.</td>
</tr>
<tr>
<td>VU21327</td>
<td>Engage with texts of limited complexity for employment purposes</td>
<td>Core skill reading</td>
<td>NA</td>
</tr>
<tr>
<td>VU21328</td>
<td>Engage with texts of limited complexity to participate in the community</td>
<td>Elective</td>
<td>NA</td>
</tr>
</tbody>
</table>
VU21331 Create texts of limited complexity to participate in the workplace

<table>
<thead>
<tr>
<th>Course skill</th>
<th>Core writing</th>
<th>NA</th>
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</table>

VU21332 Create texts of limited complexity to participate in the community

<table>
<thead>
<tr>
<th>Course type</th>
<th>NA</th>
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</thead>
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Entry Requirements

Search for your course on our website at www.centralregionaltafe.wa.edu.au and you can find detail on the entry requirements for this course.

Career Pathways

Your course provides you with skills and knowledge to enter the workforce in varied job roles as well as further education. Details can be found on our website at www.centralregionaltafe.wa.edu.au

Course Costs

You will find detailed information about your course costs and how the costs are compiled on the Central Regional TAFE website here:

http://www.centralregionaltafe.wa.edu.au/futurestudents/feespaymentoptions

Alternatively, check the drop down box for FEES on your course page on the website which will also have details about the course fees.

Textbooks and Learning Materials

Our physical and online library has a wide range of written and electronic resources useful to your course.

You can find our online library on the Central Regional TAFE website at:

http://www.centralregionaltafe.wa.edu.au/currentstudents/librarybookshop

For on campus students your learning materials for each unit will be provided to you as you progress through the semester and the price is incorporated in your enrolment fees. If you are enrolled off campus other information about your learning materials and purchases will be provided with your enrolment.

Other Course Requirements
Some courses may require you to provide additional resources such as Personal Protective Equipment (PPE) or uniforms. 
There are no uniform, PPE or tool kit requirements for students in this qualification.

**Work Placement**

Work Placement provides a practical opportunity for students to develop skills in a real life situations. A work placement is required for this course.

There is no formal work placement for students in this qualification.

**STUDY OPTIONS**

Central Regional TAFE aims to provide varied options for study to suit your needs. Not all courses are available at all campuses in the same way.

The following options are available in this course at this campus. For additional information about flexible study options at all of our campuses please check the courses pages on the Central Regional TAFE website.

- Face to face
- Flexible delivery
- The delivery is over a period of 12 months, or four terms. Classes are scheduled on Mondays from 12.30pm – 2.30pm and Wednesdays 9am – 12pm. Students will be required to complete approximately 3 hours of study at home each week to support the learning in the classroom. There will be holidays taken during WA Public School Holiday times.
- Students are expected to allow a minimum of three hours home study time a week.

**YOUR TIMETABLE**

<table>
<thead>
<tr>
<th>TIME</th>
<th>MONDAY</th>
<th>TUESDAY</th>
<th>WEDNESDAY</th>
<th>THURSDAY</th>
<th>FRIDAY</th>
</tr>
</thead>
<tbody>
<tr>
<td>9:00 am-12:00 am</td>
<td>Central Regional TAFE (Kalgoorlie) Building 721, Room 205</td>
<td></td>
<td>Central Regional TAFE (Kalgoorlie) Building 721, Room 205</td>
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<td></td>
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<tr>
<td>12:30pm-2:30pm</td>
<td>Central Regional TAFE (Kalgoorlie) Building 721, Room 205</td>
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<td></td>
<td></td>
<td></td>
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</tbody>
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